AIRPORT OPERATING PERMITS AIRCRAFT
LANDING AND TERMINAL USE FEES

Commercial aircraft activity at Los Angeles World Airports (LAWA), at LA/Ontario International Airport (ONT), is subject to certain conditions and restrictions, as specified by the provisions of this section.

8.01 **Airport Operating Permit:**

a. No person shall operate as a scheduled air carrier from ONT unless in possession of a valid ONT Single Use Operating Permit (SUOP), Air Carrier Operating Permit (ACOP) or Use and Lease Operating Agreement (ULA).

b. Questions regarding Air Carrier Operating Permits should be directed to the LA/Ontario International Airport, ONT Airport Operations Section, (909) 544-5346.

8.02 **Single Use Operating Permit (SUOP):**

a. No air carrier shall conduct business at ONT on an on-demand, non-permanent basis, including one-time operations, unless they are in possession of a Single Use Operating Certificate for LA/Ontario International Airport.

b. Requests, relative to Single Use Operating Certificates, should be directed to the ONT Airport Operations Section, (909) 544-5346.

8.03 **Air Carrier Operating Permit (ACOP):**

Air carriers that transport passengers and have operated aircraft from ONT more than six (6) times in a calendar year; or, an itinerant Air Carrier not having any agreement or permit, which transports passengers and cargo for compensation from ONT, must execute an ONT Air Carrier Operating Agreement (ACOP).

8.04 **Use and Lease Operating Agreements (ULA):**

Air carriers (airline) which transport either passengers or both cargo and passengers may execute an ONT Use and Lease Operating Agreement (ULA) under authority granted by the Board of Airport Commissioners (Board) which and are subject to reduced landing fees (signatory permitted air carrier rates) as set by the Board in accordance with the compensatory calculations as stated in Board Order AO-4774.
8.05 **Charges and Fees:**

a. In accordance with Section 632(a) of the City Charter of Los Angeles, the Board of Airport Commissioners (Board) is authorized to fix, regulate and collect rates or charges for the use of buildings, grounds, facilities, utilities, and structures controlled by LAWA in accommodation of air commerce.

b. All charges and fees are subject to periodic review and change.

c. The payment of rentals, fees, and charges relating to the use of Airport premises and facilities shall be made prior to an aircraft operator or air carrier (passenger or cargo) departing ONT. In lieu of such payments, the pilot operator or owner of an aircraft shall make satisfactory credit arrangements with the Executive Director, or her/his duly authorized representative, through **LAWA Accounting Operations Division, Faithful Performance Guarantee (FPG) Administrator, (424)646-7610.**

d. Without prior approval of credit, FPG, or billing arrangement, the ONT Airport “Duty Superintendant” of Operations, (909)544-5344 or (909) 821-7433, is authorized to collect all Airport use fees, in cash or captain’s check, prior to an aircraft operated for hire departs ONT. ONT tenant lease agreements may prohibit their ability to provide future service(s) to any air carrier (airline) or air taxi operator who fails to pay landing fees due upon request of the Airport.

e. Inquiries of current charges and fees should be directed to the ONT Airport Operations Section, (909) 544-5344 or (909) 821-7433.

8.06 **Definitions:**

a. **Air Carrier** - Any person, or persons, including corporations and other legal entities, that undertakes, whether directly or indirectly or by lease or any other arrangement, to engage in air commerce, certified by the Federal Aviation Administration (FAA), and holds a current FAA certificate to transport air passengers or property for hire.

b. **Fees, Rates and Charges** - Include, but are not limited to, landing fees, aircraft parking charges, and passenger facility charges.

c. **Landing** - The actual landing of an aircraft at an Airport, whether such landing be a planned or an emergency landing, but shall not refer to an emergency landing made following takeoff from an airport owned or operated by the City of Los Angeles (City).
d. **Landing Facility** - Common (shared) use areas of the Airport, which include but are not limited to the runways, taxiways, taxilanes, service roads, aprons, cargo ramps, public aircraft parking positions and passenger terminal gates; exclusive of leased areas.

e. **Maximum Gross Landing Weight** - The FAA Certificated Maximum Gross Landing Weight or actual gross landing weight of aircraft if no such specification exists. In computing fees prescribed herein, except for aircraft weighing less than 25,000 pounds, 500 pounds, or any larger part of 1,000 pounds, shall be counted as if a whole 1,000 pounds and any smaller part shall be disregarded.

f. **Permit** - Non-Exclusive Air Carrier Operating Permit.

g. **Non-Signatory Air Carrier Operating Permit (ACOP) - Passenger Aircraft**: An air carrier that transports passengers operating more than seven (7) times in a calendar year but has not signed an ONT ULA; or, an itinerant Air Carrier not having any agreement or permit, which transports either passengers and cargo for compensation.

h. **Non-Signatory Air Carrier Operating Permit (ACOP) – Cargo Aircraft**: An air carrier that transports cargo operating seven (7), or more, times in a calendar year but has not signed an ONT ULA; or, an itinerant air carrier not having any agreement or permit, which transports either passengers and cargo for compensation.

i. **Signatory Permitted Air Carriers with Use Lease and Operating Agreements (ULA), for Passenger Aircraft** - An air carrier transporting either passengers or both cargo and passengers that have executed an ONT ULA under authority granted by the Board which is subject to landing fees as set by the Board in accordance with the compensatory calculations as stated in Board Order AO-4774.

j. **Signatory Permitted Air Carriers with Use and Lease Operating Agreements (ULA) for Cargo Aircraft** - An air carrier transporting cargo that has executed an ONT ULA under authority granted by the Board which is subject to landing fees as set by the Board in accordance with compensatory calculations as stated in Board Order AO-4774.

k. **Single Use Operating Permit (SUOP)** - Issued to non-permitted air carriers on a one-time basis. A single use request may be utilized no more than six (6) times in a calendar year. After three (3) air carrier landings SUOP air carriers are required to commence the
process to obtain a Non-Signatory Air Carrier Operating Permit (ACOP).

l. Public Aircraft Parking Areas - Those areas designated by the Executive Director, or her/his duly authorized representative, for the parking of aircraft; subject to changes at any time.

m. Revenue Landings - All landings of aircraft at the Airport except the following:

1) Landings of general aviation aircraft not for hire;

2) Landings of aircraft owned and operated by agencies of the U.S. Government;

3) Non-scheduled emergency landings; and,

4) Landings of aircraft without revenue passengers and/or cargo on board as operated for the purpose of positioning (ferry) an aircraft to enplane passengers and/or cargo for an originating ONT revenue flight.

8.07 Revenue Landing Charges:

As provided by Resolution of the Board of Airport Commissioners, air carriers (Permitted and Non-permitted) are required to pay a landing fee to LAWA for each aircraft operated at ONT. LAWA, after consultation, may adjust the landing fee rate each fiscal year. The current landing fee charges are provided by Board Resolution No. 24510, on June 20 2011, as it pertains to LA/Ontario International Airport.

a. Signatory Air Carrier Aircraft with ONT Use and Lease Operating Agreements (ULA):

1) $30.00 for each landing of aircraft having a maximum gross landing weight of 12,500 pounds or less.

2) $58.00 for each landing of aircraft having a maximum gross landing weight of more than 12,500 pounds up to and including 25,000 pounds.

3) $2.32 per 1,000 pounds of maximum gross landing weight for each landing of cargo aircraft having a maximum gross landing weight of more than 25,000 pounds, provided the landing fee payment is received by the Los Angeles World
Airports within 20 days following the end of the calendar month of operation.

4) $2.32 per 1,000 pounds of maximum gross landing weight for each landing of **passenger aircraft** having a maximum gross landing weight of more than 25,000 pounds, provided the landing fee payment is received by the Los Angeles World Airports within 20 days following the end of the calendar month of operation.

b. **Non-Signatory - Air Carrier Operating Permit (ACOP) Aircraft;**

1) $38.00 for each landing of aircraft having a maximum gross landing weight of 12,500 pounds or less.

2) $73.00 for each landing of aircraft having a maximum gross landing weight of more than 12,500 pounds up to and including 25,000 pounds.

3) $2.90 per 1,000 pounds of maximum gross landing weight for each landing of **cargo aircraft** having a maximum gross landing weight of more than 25,000 pounds, provided the landing fee payment is received by the Los Angeles World Airports within the time period indicated individual ULA air carrier agreement.

4) $2.90 per 1,000 pounds of maximum gross landing weight for each landing of **passenger aircraft** having a maximum gross landing weight of more than 25,000 pounds, provided the landing fee payment is received by the Los Angeles World Airports within the time period indicated individual ACOP agreement.

c. **Ramp, Apron and Remote Area Charges;**

1) $100.00 for each 15-minute period or fraction thereof after the air carrier has been given notice by the Executive Director, or her/his duly authorized representative, that Airport Operations require that the aircraft leave the area. The period to be used for calculating this charge shall begin 15 minutes after such notice has been given.

2) $100.00 for each 10-minute period or fraction thereof when aircraft is improperly or in a position other than a regular gate position and the air carrier has been given notice by the
Executive Director, or her/his duly authorized representative, that Airport Operations require that the aircraft leave the area. The period to be used for calculating this charge shall begin five (5) minutes after such notice has been given.

3) $100.00 for each 15-minute period or fraction thereof in excess of 30 minutes for the clean up of fuel spills.

d. **Public Aircraft Parking:**

1) Parking charges shall be $0.40 per 1,000 pounds of maximum gross landing weight per day, with a minimum charge of $10.00 per day except that there shall be no charge for the first three hours of the first 24 hours of parking regardless of the number of continuous days parked.

2) Air carriers shall submit a monthly report listing the dates and times their aircraft were parked at Airport. Payment of parking charges shall accompany each report.

e. **Non-revenue and air carrier landings and operators of General Aviation (GA) aircraft under Title 14 CFR Part 91:** Non-revenue air carrier positioning flights and GA aircraft are exempt from landing fees. GA aircraft may incur fees for services at ONT Fixed Base Operators (FBO).

### 8.08 Terminal Rental Rates and Facility Use Fees:

a. **Signatory Air Carriers** - $156.38 per square foot per year for the exclusive use, and joint use space.

b. **Non-Signatory Airlines and Non-Airline Tenants** - $172.02 per square foot per year for the exclusive use, and joint use space.

c. **Non-preferential Gate Use Fee** - $400.00 per operations (arrival and/or departure) for the use by an airline of a non-preferential (unassigned) gate.

d. **Jet Bridge Utility (Passenger Boarding Bridge - PBB) Use Fee** - $265.00 per operation for use by an airline of ONT utilities while parked at a non-preferential use gate.

e. **Ticket Counter/Pasenger Queuing Use Fee** - $20.00 per operations (arrival and/or departure) for Signatory Airline and $22.00 per
operation (arrival and/or departure) for Non-Signatory Airline or Non-Airline Tenant.

f. **Signatory New Entrant Joint Use Fee** - $5.50 per arriving passenger.

g. **Non-Signatory Joint Use Fee** - $6.00 per arriving passenger.

### 8.09 Security Deposit - Letter of Credit Policy:

a. In order to guarantee the payment of all fees and charges associated with a permit or authorization to operate, air carriers shall remit for the benefit of LAWA, a security deposit in the amount of $10,000.00 or three times the estimated monthly landing fees for said Air Carrier, whichever is greater, as determined by the Executive Director, or her/his duly authorized representative.

b. The deposit shall not be in cash, but shall take the form of a non-revocable letter of credit, as approved by the City Attorney's Office.

c. The documents evidencing each deposit must provide that the same shall remain in full force and effect during the term of the permit and for a period of sixty (60) days following the termination as that category of carrier.

d. The Executive Director or her/his duly authorized representative, may review the sufficiency of the amount of each security deposit as needed and increase or decrease the required amount to conform to this policy.

### 8.10 Aircraft Landing and Parking Reporting Requirements:

All landings, together with the number of aircraft parking days, must be reported on the Monthly Report of Landings by the tenth (10th) day of the month following the end of the calendar month of operations, in the name of the Air Carrier under whose FAA Operating Certificate the flight is made. In the event that an Air Carrier hires the services of another Air Carrier through a long or short term wet lease agreement, in which the hiring carrier agrees to pay the landing and parking fees, the ultimate responsibility for the reporting of landings and parking and the payment of landing and parking fees rests with the Air Carrier under whose FAA Operating Certification the flight is made.

### 8.11 Non-Exclusive License Agreements (NELA):

Any company or air carrier desiring to provide a contract service to another
company or air carrier at LA/Ontario International Airport (ONT) must obtain a Non-Exclusive License Agreement with Los Angeles World Airports (LAWA) specific to ONT. These services may include, but are not limited to; into-plane fueling; parking, towing, pushback, loading and unloading of aircraft; ramp services; baggage handling and porter services; aircraft servicing, repairing, and cleaning; servicing, fueling, and rental of ground service equipment; catering commissary or food services; passenger ticketing; weather reporting; flight planning; cargo handling; maintenance and janitorial services, and security services.

a. Non-Exclusive License Agreements (NELA) are handled by the ONT Airport Managers Office. Requests should be directed to:

Los Angeles World Airports
LA/Ontario International Airport
Airport Managers Office
1923 E. Avion Street
Ontario, CA 91761
Telephone: (909) 544-5300

b. Requirements and documentation for obtaining a Permit include, but are not limited to, the following:

1) Company Information Form.

2) Letter of Intent.

3) Letter(s) of Verification.

4) Business Tax Registration Certificate (BTRC), Vendor Registration Number (VRN), or Letter of Exemption issued from the City Clerk’s Office.

5) Corporate documentation (i.e., articles of organization or Fictitious business name statement).

6) Compliance with LAWA contract insurance requirements. Questions relative to insurance should be directed to the LAWA Insurance Compliance Unit, (424) 646-5482. All insurance underwriters must provide verification of insurance endorsed on LAWA Risk Management forms.

7) $500.00 annual administrative fee.
8) Packets containing complete instructions and forms for obtaining a Non-Exclusive License Agreement are available through the Airport Managers Office.

8.12 **Offsite Inflight Catering and Food Service Permit:**

An Offsite In-flight Catering and Food Service Permit is a contractual agreement issued through the ONT Properties and Concessions Section granting the non-exclusive right to provide in-flight catering services at ONT. The permit is issued to any company providing in-flight catering services to an air carrier at ONT from an offsite location. Requests or questions should be directed to the ONT Airport Managers Office, (909) 5544-5300.

8.13 **Fuel Delivery Permit:**

All Petroleum Product delivery companies or brokers who engage in the delivery (by underground pipeline, hydrant or tanker truck) of fuel to LAWA and tenants’ storage facilities or buy and sell fuel from storage facilities shall be required to obtain an ONT fuel delivery permit. A separate permit is required for each LAWA airport. Requests or questions should be directed to the ONT Airport Managers Office, (909) 544.5300.

8.14 **Permit Terms and Fees Due Reporting Requirements:**

a. Permits are issued, and will be effective on a month-to-month basis for a term not to exceed five (5) years, subject, however, to prior termination, with or without cause, upon thirty 30 days written notice by either party.

b. A monthly accounting report and applicable fees shall be transmitted to the Accounting and Financial Reporting Division by the tenth (10th) day of the month for the preceding month’s activities. Said report shall include each person or entity for which services were provided during the prior month, the gross amount billed or received for said services, and the total amount owed to the Airport, if applicable.