

## **SECTION 6.01 PROJECT MANAGEMENT OVERVIEW**

### **1.1 Notes to the Project Management Team**

The Project Sponsor is responsible for Project Management for each of their respective Project(s). LAWA's degree of involvement and oversight will vary depending on how impactful the Project is on our facilities, operations, and/or resources.

### **1.2 Project Controls (Scope, Schedule, Budget)**

If the Project Sponsor is seeking Capital Funding from LAWA, then additional processes & documentation will be required to support the successful delivery, activation, and acquisition of the proposed improvements. Please see the *Project Controls - Minimum Requirements Checklist for Lease & Acquisition Projects*.

Additional project-specific requirements will be identified in your Lease and/or Contracts with LAWA. This includes, but is not limited to, Change Management processes, Acquisition & Payment processes, Dispute Resolution & Escalation processes, etc.

### **1.3 Communication Protocols**

All formal correspondence and/or direction to the Project Sponsor will be provided by LAWA's Project Manager (PM) for their respective project. All associated communications with LAWA Stakeholders must be under the direct supervision of the LAWA PM.

All formal correspondence and/or direction to the Tenant will be provided by LAWA's Business Relationship Manager (BRM) for their respective Lease. All associated communications with LAWA Stakeholders must be under the direct supervision of the LAWA BRM.

Stakeholder outreach & engagement is an important element of project delivery. However, it is imperative that these formal roles & responsibilities are well-understood.

END OF SECTION