

Los Angeles World Airports



- •In 2024: 77 M passengers (2% increase from previous year)
- 2023, 75 M passengers (14% increase from previous year)
- 2022, 66 M passengers (#5 in US)
- 2021, 48 M passengers (#5 in US)
- 2019, 88 M passengers (#2 in US)



- Van Nuys Airport one of the world's busiest General Aviation airports
- Dedicated to non-commercial air travel

 LA/Palmdale –LAWA owns and maintains the Palmdale Land Holdings, previously an FAA-certified airport

Workshop Overview

- Business Opportunities
- Competitive Processes
- Concessions
- Registering on RAMP
- Business Assistance Programs
- Certification
- Administrative Requirements
- Next Steps

Business Opportunities

LAWA procures almost \$400 million annually in Request for Bids (RFBs):

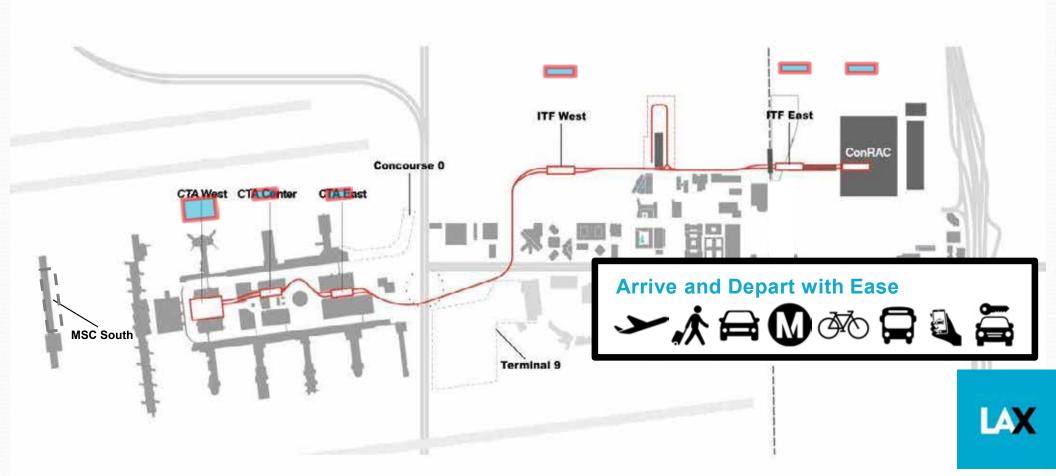
- Goods and Equipment
- Materials and Supplies
- Non-professional services.



LAWA has administered over \$14 Billion in Request for Proposals (RFPs):

- Construction Projects (Planning & Development Group)
- Professional Services including On-Call contracts.

Efficiency and Dependability for Every Traveler



Request For Proposals (RFP)

- A Request for Proposal is used for the competitive procurement of:
 - Capital Projects (Terminals, Runways, Railroads, etc.)
 - Professional Services (Engineering, Architectural, &/or Environmental Services, etc.
- The award is based on the winning score according to the selection criteria which may include:
 - Concept
 - Experience
 - Cost
 - Etc.
- RFP's can be for individual items, services, or contracts.

Important RFP Information: Bonfire

DUE DATE

- There are no exceptions to the stated Due Date and Time
- RFP proposal submittal is uploaded via LAWA's eSourcing Application: BonFire.

QUESTIONS & CLARIFICATIONS

All questions are submitted in writing through Bonfire.

PRE-PROPOSAL MEETINGS

Non-mandatory.

Additional RFP Requirements

COMPLETION OF DOCUMENTS

 Any Worksheets/Submittals and Administrative Requirements must be filled out as directed and uploaded completely in Bonfire. Failure to do so may invalidate RFP.

BE CAREFUL

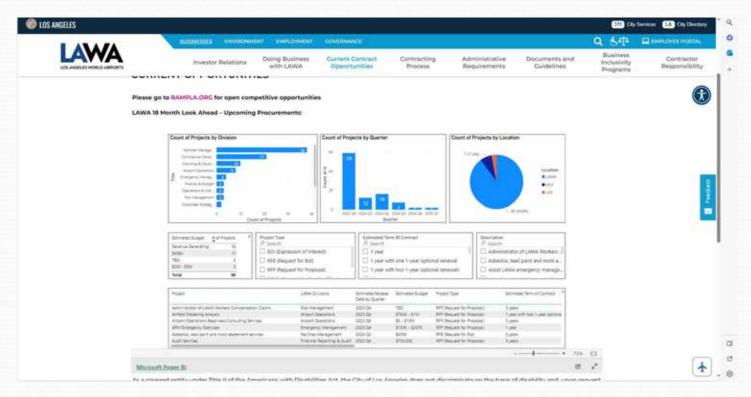
- Be sure to read and complete the RFP documents accurately. Failure to do so may invalidate your RFP.
- DO NOT submit proposals at the last minute.

Construction Forecast Report

(LAWA Development Group)

LAWA 18 month look ahead- upcoming procurements:

https://www.lawa.org/lawa-businesses/lawa-current-opportunities



For questions, contact PDGprocurement@lawa.org

Request For Bids (RFB)

- A Request for Bid is used for the competitive purchase of:
 - Goods
 - Equipment
 - Non-professional services
- The contract award is made to the lowest priced bid that is deemed to be:
 - Responsive accurate completion of the bid
 - Responsible determined to be capable of meeting the specifications
- Bids can be for individual items, services, or contracts from 1 to 5 years in duration.

Important RFB Information: Bonfire

DUE DATE

- There are no exceptions to the stated Due Date and Time
- RFB bid submittal is uploaded via LAWA's eSourcing Application: BonFire.

QUESTIONS & CLARIFICATIONS

All questions are submitted in writing through Bonfire.

PRE-BID MEETINGS

Mandatory vs. Non-mandatory.

Additional RFB Requirements

COMPLETION OF DOCUMENTS

 Any Bid Worksheets/Submittals and Administrative Requirements must be filled out as directed and uploaded completely in Bonfire.
 Failure to do so may invalidate RFP.

DEVIATION FROM SPECIFICATIONS

 When allowed and as indicated, bidders may quote on any other comparable make/brands; please indicate make/brand and model name/number.

BE CAREFUL

 Be sure to read and complete/upload the bid documents in Bonfire. Failure to do so may invalidate your RFB.

Soliciting Bids and Proposals

All City of Los Angeles RFB/RFPs are available on:

 The Los Angeles Regional Alliance Marketplace for Procurement (RAMP) web site:

https://www.rampla.org

Bonfire

https://lawa.bonfirehub.com/portal/?tab=openOpportunities

Current/Future Construction Opportunities

SKANSKA

REQUEST FOR PROPOSAL

Project: Roadways, Utilities & Enabling (RUE) Project at Los Angeles International Airport (LAX) Owner: Los Angeles World Airports (LAWA) (DA-5462)

REPS: 035LR CTA RS-X DUCT BANK Bids Due: October 7, 2022 by 2 00pm

Skanska is soliciting in good faith all interested subcontractors, as well as certified SBI/LBI/DVBI companies for CTA RS-X DUCT BANK.

Join the RFP(s) and Download 035LR Documents at: http://bit.ly/rueplanroom

Mandstory Online Pre-Bid Meeting: Friday, September 23, 2022 at 10:00am. Meeting is mandatory for prime bidders! Please register by clicking on the following link and clicking on the "Register" button on the Webex webpage: https://bit.fv/035LRprebid

All relevant project information including plans and specifications can be found in the documents on buildingConnected Plans and specifications are available for viewing at our office by appointment, contact Connie Brown to schedule or download free in BuildingConnected.

Please return your bid and submit RFIs on BuildingConnected. If you need assistance getting access to BuildingConnected feel free to contact me directly at connie i.brown@skańska.com or 951-202-3113.

This project has 20% SBE, 7% LBE, 3% LSBE and 3% DVBE participation goals for construction. All bidders should be registered with any applicable S/L/DVBE certifications in the City of LA Regional Alliance Marketplace for Procurement (RAMP): www.rampla.org at time of bid. Should you have any questions regarding the City of LA certification process. contact Skanska DBE Compliance Coordinator, Connie Brown, at gonnie i brown@skanska.com for further assistance.

Skanska intends to conduct itself in good faith with all interested subcontractors as well as certified S/L/DVBE firms looking for subcontract opportunities on this project. Subcontractor may be requested to furnish a bond, if required Skanska will pay bond premium up to 1%. Please call if we can assist you in obtaining bonding, lines of credit, insurance, necessary equipment, materials and/or supplies. Assistance to \$/L/DVBE subcontractors and \$/L/DVBE suppliers in obtaining bonding. lines of credit, or other capital financing is available through the DOT Bond Assistance Program at (800) 532-1169. You can learn more about the City of LA's Contractor Development and Bonding Program (CDSP) at

Skanska is an EEO/AA/Vet/Disability Employer

On behalf of the Skanska team, thank you for your interest in our project.

Kind Regards.

Connie Brown

Skwyska LAWA RUE Project Phone 3 951-202-9113

Skamska USA Civil 1885 Agus Mons Rost Resences, CA 92508

LEWA has awarded a five -year Design Build (DE) contract to Skanska USA Civil West California District, mc., for design and construction services For the Bandways, Utilities & Enabling (BUE) Project at Los Angeles International Apport (LAX). This project will construct a number of key individual projects that are either directly related to the Landside Access Modernicston Program (LAMP), or will provide a utility service or enabling work for a LAMP related project or facility. To learn more and register for ted apportunities visit the LAMA BUE Public Plannouns at http://bit.ly/rusplanroom

 Keep an eye out for subcontracting opportunities under Skanska USA Civil for work on Roadways, **Utilities & Enabling** (RUE) Project at LAX

http://bit.ly/rueplanroom

AIRPORT DEVELOPMENT GROUP

\$30 BILLION TRANSFORMATION



Airport Development Group, Economic Impact Team

LAWA LAX VNY

Economic Impact Team: Inclusivity & Workforce Development



- Establishes CIP Inclusivity & Workforce standards
- Monitors compliance & Prompt Payment
- Contractor Partnering & Engagement
- XBE Capacity Building

- Measure and report CIP economic impact
- LCP Tracker implementation
- Incorporate Best Practices & Track Lessons

\$30 Billion Capital Improvement Program

LAWA has the industry's largest and most complex Capital Improvement Program

Terminal Development Program

- > The West Gates at Tom Bradley International
- > Terminal 1.5, 2, 3, 4, 5, 6
- > Terminal 4.5 Core
- > Terminal 5.5 Core
- West Gates Extension

Airport Development Program

- > New Roads and Improvements
- Cargo Complex

LAX Wayfinding Program

Landside Access Modernization Program

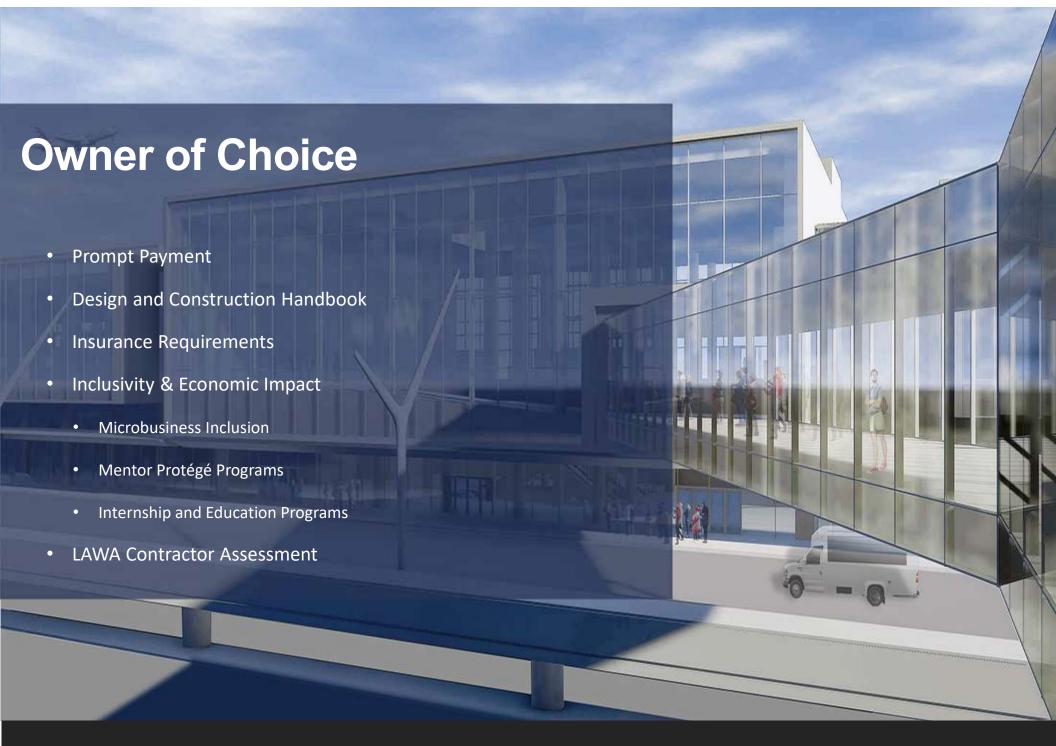
- Automated People Mover System
- Consolidated Rent-A-Car Facility
- Auxiliary Curbs
- LAX Economy Parking Facility

Airfield and Terminal Modernization Program

- New elevated roads and entrance to LAX
- Airfield enhancements

LAX Landscape Program

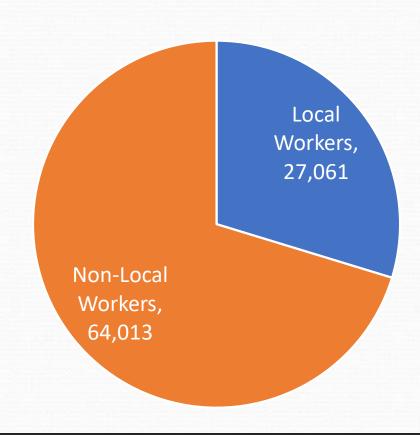




Economic Impact: Quality Career Jobs

Total Worker Hours: 40,235,365 Total Workers: 91,074









- XBE Participation
- Mentor Protégé
- Partnering
- Capacity Building

- HireLAX Program
- Local Worker Hiring
- Internships
- K-12 STEM Education

Contracting Opportunities

Project	Awarded	Contractor	Sub Opportunities
Wayfinding Program	Yes	Webcor	Yes
ATSAC Hub Design Bid Build	Yes	Aldridge Electric	Yes
VNY Taxiways Reconstruction	Yes	Griffith Company	Yes
RUE	Yes	Skanska	Yes
ITF Auxiliary Curbs Project	Yes	Swinerton Builders	Yes
ATMP Roadways	Yes	Skanska Flatiron	Yes
Landscaping Improvements	Yes	Hensel Phelps	Yes
Cargo Modernization	Yes	Hensel Phelps (LAX Community Partners	Yes

MATOC Construction, Design Build – Sub Opportunities

Large

AECOM Hunt

Austin Commercial LP

Balfour Beatty

Clark Construction

Flatiron West, Inc.

Granite Construction

Griffith Company

Hensel Phelps

McCarthy Building Companies, Inc.

PCL Construction

Skanska USA

Sully-Miller Contracting Company

Swinerton

The Whiting-Turner Contracting Company

Turner Construction and Skidmore, Owings, & Merril LLP

W.E. O'Neil Construction

Webcor Builders

Medium

Kemp Bros. Construction

Myers & Sons Construction

Pinner Construction

Silverado Construction

Xcel Mechanical Systems, Inc.

Small

Birdi Systems, Inc.

J-Squared General Contractors

Lucas Builders, Inc.

Mata Construction Services

Miaden Buntich Construction, Co.

Premier Interior Development

Steve Bubalo Construction Co.

TEC Constructors & Engineers

Technion Contractors TCI

Stay Connected

Questions about opportunities:

TDGprocurement@lawa.org

Sophia Cavalli Industry Relations

scavalli@lawa.org

Office: 424-646-8953

Cell: 949-244-7117

JOIN OUR NETWORK! ImpactLAX



CONCESSIONS

LAWA Concessions Overview

What is a Concession?

An Airport Concession is defined as:

- A. Business located at the **Airport** engaged in the sale of consumer goods or services to the public under an agreement with 1) the **Airport**, or 2) another **Concessionaire**
- B. Business conducting one or more of the following activities (even if it does not maintain an office or store at the Airport, as long as activities take place at the Airport):
 - Managing contracts and subcontracts (e.g. Terminal Commercial Manager URW)
 - · Web-based or other electronic business passengers can access in the terminals (e.g. WiFi)
 - Advertising business providing displays or messages to the public at the Airport (e.g. JCD)

LAWA Concessions Overview

Does LAWA manage all concessions at LAX?

Yes, using two (2) concession management models:

A. Direct Agreements through LAWA

 Business Relationship Manager (BRM) manages agreements for airport-wide concession services (currency exchange, luggage carts, etc.), Food & Beverage and Retail concessions in Terminals 4, 5, 7, and 8.

B. Indirect Agreements through URW

- URW (Unibail-Rodaco-Westfield) is the Terminal Commercial Manager for LAWA (somewhat like a Property Manager)
- Manages concessions in Terminals 1, 2, 3, 6, and TBIT via Unit Concession Agreements

LAWA Concession Opportunities

How do I get my business at the airport?

Concessions are selected via an open competitive solicitation basis (aka Bid/Award process, e.g. RFB, RFP, etc.). To be notified of any opportunities, interested parties may:

- Register on RAMPLA (<u>www.rampla.org</u>) and Bonfire (<u>www.lawa.bonfirehub.com</u>).
- LAWA concession agreements have various expiration dates. Registering with RAMPLA and Bonfire ensures you will be notified when new opportunities are available.

Other than an RFP issued by LAWA, how can I get my business at the airport?

- Educate yourself on partnership opportunities and research their ACDBE opportunities.
- Reach out to URW to learn more about opportunities available in terminals managed by them.

LAWA's Current Concession Operators

LAX - BUSINESS RELATIONSHIP MANAGERS Commercial Development Division Main Line (424) 646-7200				
Company Name	Concession Type	Business Relationship Managers (BRM)		
AlclearLLC	Expedited Travel Service	Monica Tucker		
Areas USA LAX, LLC	Food and Beverage	Vimal A Patel		
Bank of America	АТМ	Monica Tucker		
Bottling Group LLC	Vending Machines	Vimal A Patel		
Crews Hospitality, LLC	Food and Beverage	Vimal A Patel		
DFS Group LP	Duty-Free Retail	Neil E Malabuyoc		
DN Dakota/JME LAX 8549 Pucks LLC	Food and Beverage	Vimal A Patel		
DN Dakota/JME LAX 8589 Farmers LLC	Food and Beverage	Vimal A Patel		
Grab LAX JV, LLC	Mobile Ordering & Delivery Platform	Benet P Yowarski		
Host International Inc	Food and Beverage	Vimal A Patel		
Hudson - Magic Johnson Entreprises Concourse Ventures LLC	Retail Shops	Carolyn Nelson		
JCDecaux Airport Inc	Advertising	Denise G Sample		
LAX Retail Magic 2 JV	Retail Shops	Carolyn Nelson		
LAX Retail Magic 3-4 JV	Retail Shops	Carolyn Nelson		
Lenlyn Limited	Currency Exchange	Carolyn Nelson		
Smarte Carte, Inc.	Luggage Carts	Neil E Malabuyoc		

Food/Beverage & Retail

Benet P Yowarski

URW Airports LLC

Concessions Contacts

LAWA Commercial Development

(424) 646-7200

Email: CDGopportunities@lawa.org

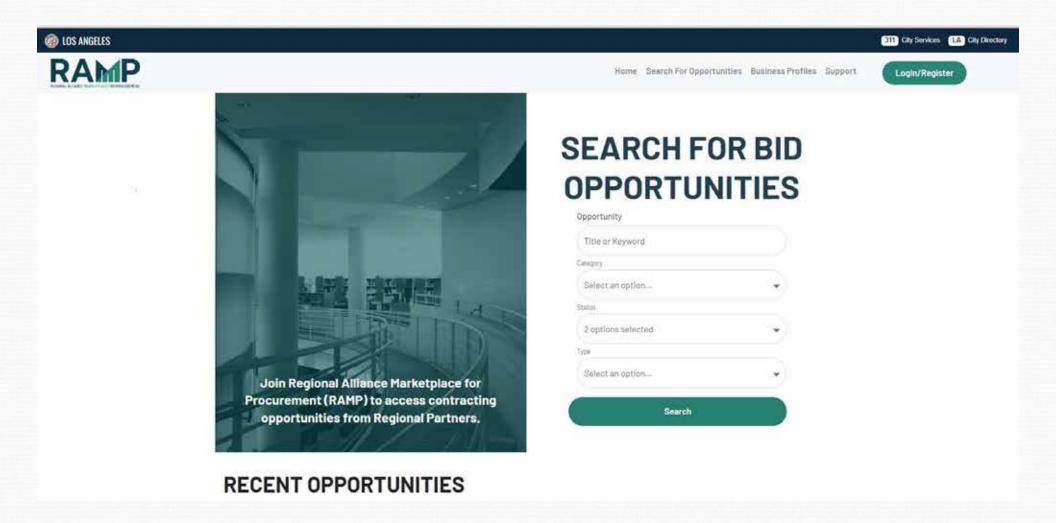
URW

Michelle Miller, Director of Leasing

Email: michelle.miller@URW.com

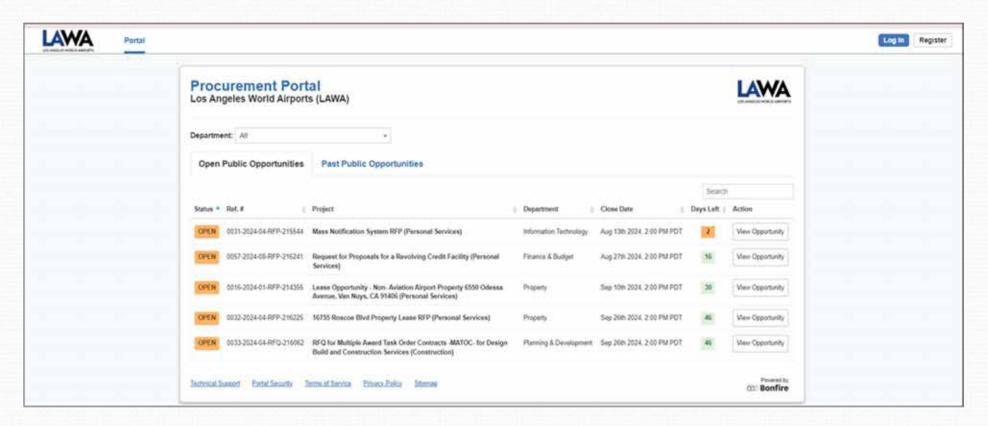
REGISTERING ON RAMP

Registering w/RAMP...



Bonfire (Strategic Sourcing Division)

- Procurement Portal:
 - https://lawa.bonfirehub.com/portal/?tab=openOpportunities



BUSINESS ASSISTANCE PROGRAMS

LOS ANGELES WORLD AIRPORTS (LAWA)

BUSINESS, JOBS & SOCIAL RESPONSIBILITY DIVISION







WORKFORCE DEVELOPMENT



STRATEGY & POLICY



STRATEGIC PARTNERSHIPS

What we do

LAWA established BJSR in 2018 AS THE ONLY division WHOSE SOLE FUNCTION IS to drive ENTERPRISE strategies to advance economic impact & inclusion BY:

Addressing barriers to business and workforce participation.

Aligning LAWA strategy, values, culture, and operations.

Boosting LAWA's positive economic impact on local communities.

Connecting local workers to LAWA's public & private sector career opportunities.

Developing business and workforce capacity in LAWA's market.

Increasing participation of small, local, diverse, and historically underutilized businesses.

LOS ANGELES WORLD AIRPORTS (LAWA)

BUSINESS, JOBS & SOCIAL RESPONSIBILITY DIVISION





Contractor
Development &
Bonding Assistance

Outreach & Training Events

Contract Finance Assistance Program



WORKFORCE DEVELOPMENT PROJECTS

First Source Hiring Program

JobsatLAX.ORG

Hiring & Training Events



ECONOMIC IMPACT STRATEGY & POLICY

Inclusivity Scoring & Evaluation Policy

LAWA 2025 Disparity Study & Market Assessment



STRATEGIC PARTNERSHIPS

Airport Minority Advisory Council (local, regional, national)

Workforce Development Taskforce

LA Unified School District

LA Community College District

LOS ANGELES WORLD AIRPORTS (LAWA)







BUSINESS, JOBS & SOCIAL RESPONSIBILITY DIVISION

MEET THE BJSR TEAM



AMBER MESHACK

DIRECTOR OF BUSINESS, JOBS,
AND SOCIAL RESPONSIBLITY

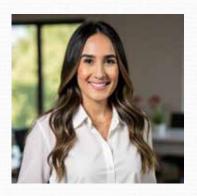


SENIOR WORKFORCE DEVELOPMENT
MANAGER

ESTHER LANDIN



MANAGEMENT ANALYST



LAYLA RAAD

BUSINESS AFFAIRS MANAGER

LOS ANGELES WORLD AIRPORTS (LAWA) BUSINESS, JOBS & SOCIAL RESPONSIBILITY DIVISION







BJSR CONTACT INFORMATION

For general inquires, contact the Business, Jobs & Social Responsibility Division at **BusinessandJobs@lawa.org** or **(424)** 646 -7300



First Source Hiring Program

Business, Jobs & Social Responsibility Division (BJSR)

First Source Hiring Program



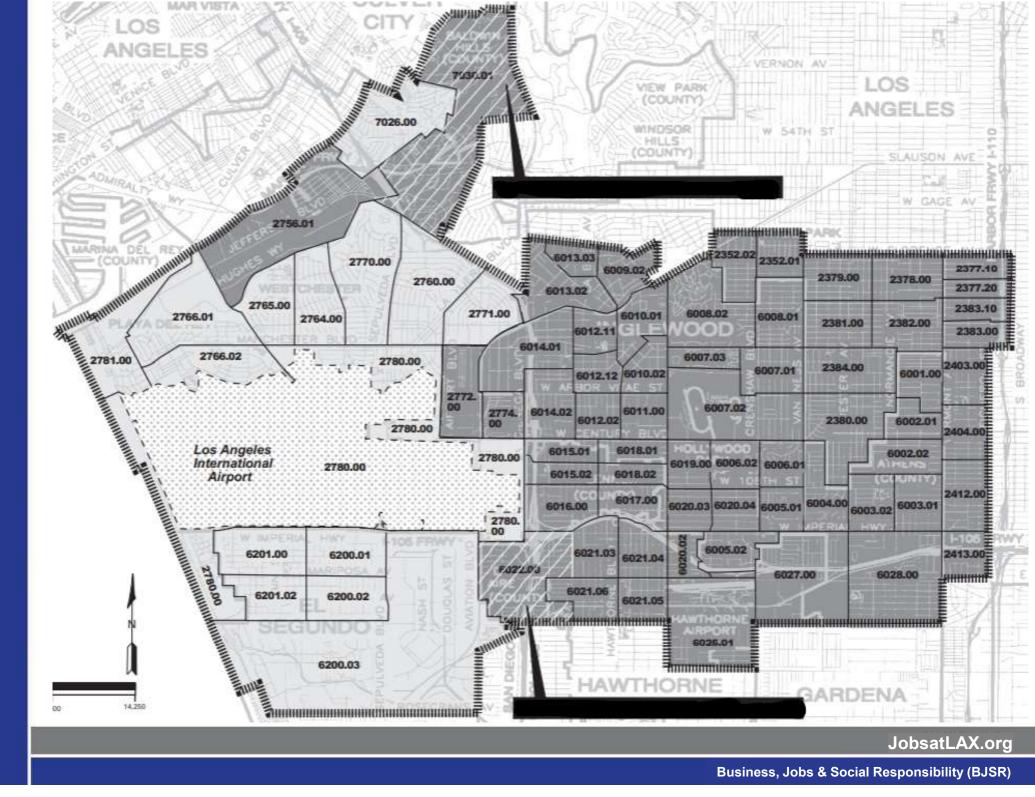
LAX contractors, lessees, and licensees are required to participate.

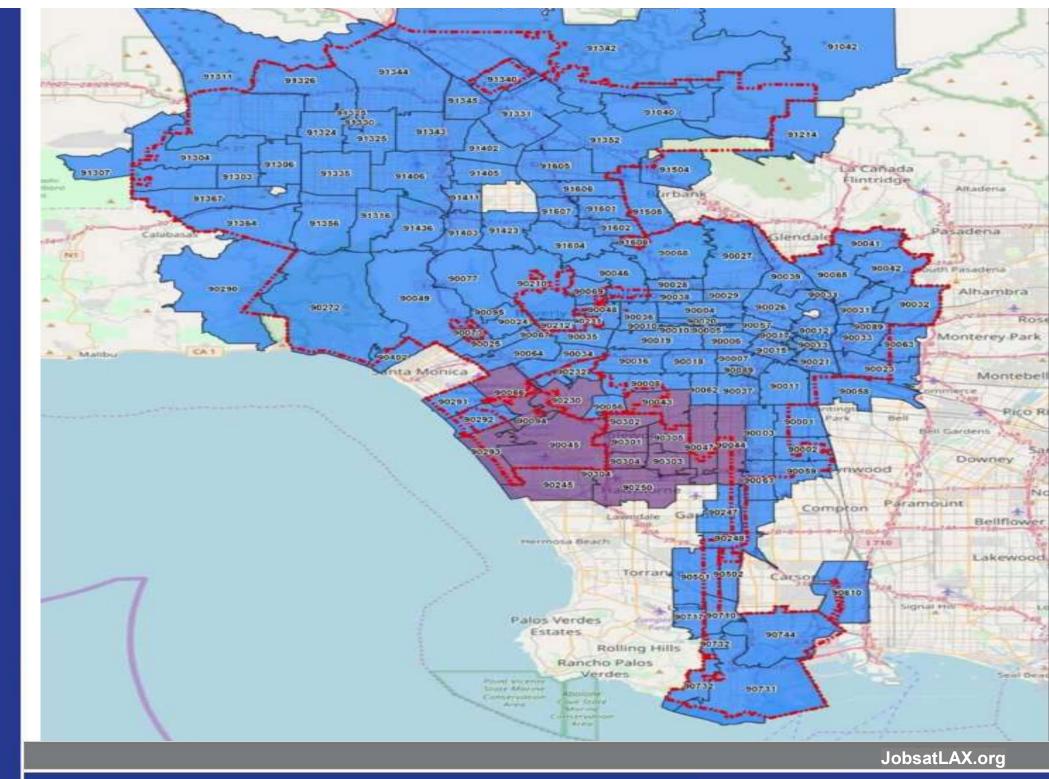


Free resource to provide LAX employers with a pool of local qualified applicants.



Provides an economic development benefit for communities impacted by airport operations.





Potential Benefits & Resources



Targeted Recruitment



Tax Credits



Subsidized Wages



Job Fairs

Next Steps for Selected Contractors



Designate a liaison to work with FSHP (i.e., Manager, Human Resources personnel, etc.) within 30 days of contract execution.



Contact BJSR at BusinessandJobs@lawa.org to register for FSHP.



Notify BJSR of employment opportunities at least 10 days before releasing them to the public.







About

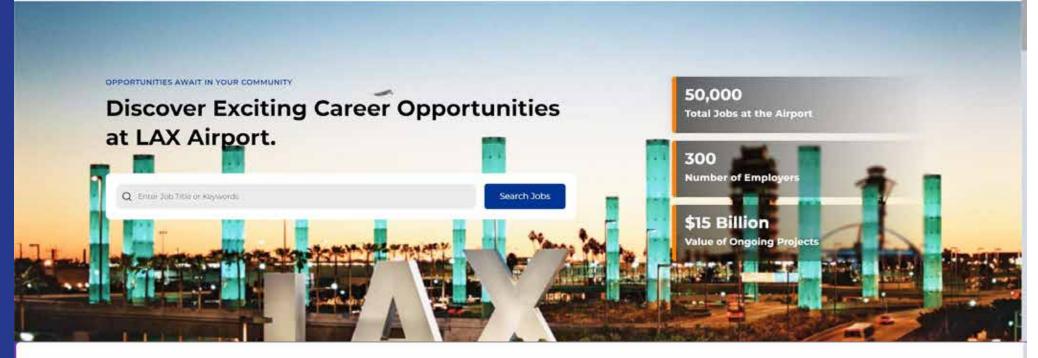
Job Search

News/Events

Resources

Contact Us

Login / Register



Upcoming Events

Explore all Events ->

Featured Opportunities

Sign Language Interpreters, Communication Access Real-Time Transcription. Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strong recommended. For additional Information, please email us at huninessandiobususwalorg



Popular Job Categories: Information Technology Food & Boverage Security Transportation, Logistics, and Parking Engineering and Construction Support Administrative/Office Retail/Customer Service













First Source Hiring Program

For more information, please contact:

Business, Jobs & Social Responsibility 7301 World Way West Los Angeles, CA 90045 (424) 646-7300

BusinessandJobs@lawa.org

LAWA Contractor Development & Bonding Program

"Doing Business with Los Angeles World Airports"







LAWA Contractor Development Program Services

To reduce the barriers of bonding/capacity, enabling greater and successful participation of small, local, minority, women and disabled veteran owned businesses in public contract opportunities.







LAWA Contractor Development Program Services

- Obtaining or Increasing Bonding Capacity
- Contractor Development, Capacity Building and Technical Services
- Dedicated Account Manager (Business Development)
- Agency Collateral Support
 - ☐ Bid, Performance & Payment Bonds for Qualified Contractors
- ☐ Third Party Funds Administration
- Accounting Cost Subsidy
 - □ \$3,200 for CPA Prepared Financial Statements
- Weekly Bid, Project and Event Email Alerts





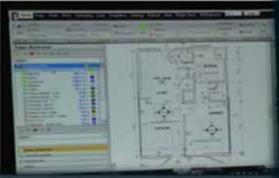
LAWA Contractor Development Technical Assistance

- Assessment & Work Plan
- □ Contractor Profile
- Certifications
- Capacity Building
- Bid Document Review
- Contract Monitoring
- Monthly Workshops & Coaching
- Construction Training Academy
 - Bidding & Estimating
 - Contract Award Management





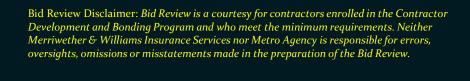








LAWA Contractor Development Bid Document Review



- ☐ Attend Pre-Bid
- Review Plans & Specs
- ☐ Assist with Identifying Risks
- Assist with Identifying Required Bid Documents
- Schedule Additional Meetings Prior to Bid Submission
- ☐ Follow Up After Bidding Process



Merriwether & Williams

... Of Like Minds

A **HUB International** Company





- ☐ Contract Review with Contractor
- ☐ Project Kick-off
- Monthly Site Visits (If Applicable)
- ☐ Status Reports
- Construction Schedule
- Cost Management
- Closeout





LAWA Contractor Development Program Services

For More Information On The Program, Please Contact

Merriwether & Williams Insurance Services

Contractor Development and Bonding Program Tel. 213.258.3000 | www.imwis.com | mwisinfo@imwis.com







PACE Business Development Center

OVERVIEW





Mission

Pacific Asian Consortium in Employment Business Development Center, PACE BDC, is a local non-profit 501(C)(3) organization that aims to advance the wealth of the communities we serve.

PACE BDC gives individuals the tools to develop sustainable businesses and successfully manage their finances.







PACE BDC Operates:

MBDA Business Center **ProcureLA**

Business
Source
Centers –
Hollywood &
Pico Union

PACE Financial Corporation & CDFI

GO-Biz Technical Assistance Program SBA Women's Business Center







PHILOSOPHY

To be a partner of choice by providing the tools and resources that help businesses thrive so that they create lasting impact in our communities.

How do we do this...??









PACE BDC provides no-cost advising services and low-cost educational programs to entrepreneurs and business owners looking to start or grow their small business.

PACE BDC business advisors work with entrepreneurs and business owners in one-on-one sessions in the areas of:

- Management
- Marketing
- Sales
- Finance
- Accounting
- Other required disciplines for business growth, expansion, and innovation





PACE BDC aspires to develop the diverse Los Angeles community by empowering small business owners with the knowledge, tools, and resources to successfully tap the mainstream marketplace and achieve their dreams.

As part of that effort...









MBDA Center Threshold Requirements

- Business Must Be Minority Owned, Defined as being Socially and Economically Disadvantaged
- Must Have An Annual Revenue of \$500,000+

To empower minority businesses and contribute to the development of a robust and diverse Los Angeles business community.









The MBDA Center Provides:

- 1. One-on-one counseling
- 2. Identify contracting opportunities
- 3. Guidance on public agencies and others' bidding processes
- 4. Help creating marketing strategies and connecting with local, state, and federal agencies
- 5. Registration instructions for government & private sector supplier vendor portal systems
- 6. Contract sourcing, RFP and RSOQ review and analysis
- 7. Bid/proposal and budget development assistance
- 8. Small business certifications assistance
- 9. Access to capital/funding and networking and matchmaking events
- 10. Workshops on government and private sector contracting and other relevant topics.









Connecting Small Businesses with L.A.'s Big Opportunities

Program Requirements:

- 1. Be a for-profit within the City of LA
- Have an active BTRC with the City of LA that is current & in good standing
- 3. Have a commercial location w/ valid lease, etc. (home based businesses are not eligible)
- 4. Must identify the negative economic impact of COVID-19
- 5. Must be in good standing with the CA Secretary of State, if applicable







Businesses participating in the ProcureLA Program are not guaranteed to be awarded work with the City of Los Angeles or its partners.

Provides:

- Access to Business Assistance Services
- Access to Procurement Bulletins: Ongoing (electronic) notification of procurement opportunities and related resources.
- Counseling Sessions: Individualized training, strategic planning consulting, and small group training.
- **Bid Proposals and Submission Assistance:** Assists clients in drafting and submitting proposal bids and contract negotiations.
- Access to Resources: Business matchmaking (identifying appropriate prime and sub-contractors), workforce
 assistance (HR needs), referral, and partner search.
- Follow-up technical assistance to ensure contract specifications (insurance, bonding, labor requirements, etc.)

 CFAP.*
- Assistance in staging and follow-up contract reporting requirements.
- Workshops/Trainings 6 modules
- Supplier Diversity Conference/Matchmaking Events

*CFAP: Up to \$350,000; Term- up to 24 months; 10-12% fixed interest. Working capital to cover early project cost expenditures under contract awarded.





PACE BDC OFFERS ALL OUR SERVICES IN VARIOUS LANGUAGES, INCLUDING SPANISH, CHINESE, KOREAN, THAI, PERSIAN, AND OTHER LANGUAGES

CONTACT PACE TODAY!

Contact PACE to take advantage of our one-on-one counseling services and the many workshops, trainings, and other business opportunities we offer!

PACE BDC Main Line: 213-353-9400







Lynna Ochoa Procurement Manager lochoa@pacela.org

www.paceLAbdc.org WWW.PACELAbdc.org/mbda

THANK YOU!!







CERTIFICATION

GETTING CERTIFIED

Small Business Enterprise (SBE-Proprietary)

Local Business Enterprise (LBE)

Local Small Business (LSB (formerly Small Local-now online)

Local-State Disabled Veterans Business Enterprise DVBE (LAWA)

Recognition

Local Small Business Enterprise (LSBE) (LAWA)

Federal Programs (Final Rule changes as of 5/9/2024)

Disadvantaged Business Enterprise (DBE)

Airport Concession DBE (ACDBE)

SBE (Proprietary) Certification

Requirements:

- Firm is independently owned and operated
- Firm meets small business criteria set forth by the Small Business Administration (8a) Business Development Program or State DGS Small Business Program, whichever standard is higher

Advantage:

 Certification provides additional opportunities in competing against non-certified subcontractors for procurement opportunities calling for SBE (Proprietary)-certified firms

Process:

- If certified by one of the agencies on the chart in the following slide, provide copy
 of the certification or approval letter; OR if not, submit SBE (Proprietary)
 Application for processing.
- Certification is good for five years (formerly two years)

Applying:

 Go to https://bca.lacity.org/Uploads/cca/SBE%20%28Proprietary%29%20Application.pdf

Types of Projects: Construction, professional and non-professional projects valued over \$150,000.

SBE (Proprietary) Certification

If your firm is currently certified with one of the following agencies you do <u>NOT</u> need to go through the Certification process, simply submit a copy of your certification to a Certification analyst or with your bid/proposal.

CERTIFYING AGENCY	CERTIFICATION	ACCEPTED BY LAWA FOR SBE (PROPRIETARY)?
Federal Small Business Administration (SBA)	SBA 8(a) Business Devpt. Program	Yes
State of California Department of General Services (DGS)	SB, SB-Public Works, SB (micro)	Yes
L.A. County Metropolitan Transportation Authority (METRO)	SBE, DBE	Yes
California Unified Certification Program (CUCP) Agencies: California Department of Transportation (CALTRANS) City of Fresno City of Los Angeles L.A. County Metropolitan Transportation Authority (METRO) San Diego County Regional Airport Authority (SAN) San Francisco Bay Area Rapid Transit District (BART) San Francisco International Airport (SFO) San Francisco Municipal Transportation Agency (SFMTA) San Mateo County Transit District (SAMTRANS) Santa Clara Valley Transportation Authority (VTA)	DBE	Yes
US Women's Chamber of Commerce (USWCC)	WOSB, EDWOSB	Yes
National Women Business Owners Corporation (NWBOC) City of Los Angeles	WOSB, EDWOSB SBE, SLB	Yes Yes
County of Los Angeles	LSBE	Yes

LBE Certification

Requirements:

- Must have business workspace within County of Los Angeles boundaries:
 - Headquartered (physically conducts and manages all operations) in the County; OR
 - at least 50 of its full-time employees perform work within the boundaries of the County at least 60 percent of their total hours worked on annual basis; OR
 - at least half of its full-time employees work within the boundaries of the County at a minimum of 60 percent of their total regular hours worked on annual basis.
- City of Los Angeles Business Tax Registration Certificate
- Current on all City & County taxes
- Licenses, permits, etc. to provide goods and/or services

Advantage:

 LBE certification provides additional opportunities in competing against noncertified subcontractors for procurement opportunities calling for LBE-certified firms.

Process (on-line in RAMP):

- LBPP Application Form completed by Local Business
- Application posted by firm on RAMP (Mayor's website) & verified by BCA/LAWA
- Certification valid for five years.

LBE Certification

Example: Any type of business, the major eligibility criteria is business

workspace/headquarters located within LA County boundaries

NOTE: LAWA does not accept Harbor's LBE or LA County LSBE certification. LBE

Certification does not apply to contracts that involve the expenditure of funds

that are not entirely within LAWA's control; i.e., grants, federal funds, etc.

Also, virtual business offices, PO Box centers, mail centers, or other

temporary business locations are not eligible for LBE certification.

Local Small Business (LSB) Certification (formerly Small Local; updated 3/27/2024, online)

Requirements:

- Principal office located in the County of Los Angeles (must be eligible or qualified for LBE Certification first)
- Gross receipts (including affiliates) for the previous fiscal year must be less than \$5 million (formerly \$3 million)
- City of Los Angeles Business Tax Registration Certificate

Advantage:

 Certified LSB responsible bidders on procurement contracts under \$100,000 given a 2% deduction on their bid amount

Process (on-line in RAMP as part of LBPP (LBE) Application Form):

 Apply on-line, application is reviewed, if qualified or eligible for LBE first, then a copy of current taxes, and BTRC will be requested as part of required documents

Applying:

Go to https://www.rampla.org

Type of Contracts: Mostly goods and commodities.

Local-State DVBE (LAWA) Certification

Requirements:

- Must be certified by one of two agencies, one Federal, one State of California (see following slide)
 - Must <u>also</u> have business workspace within the State of California:
 - Headquartered (physically conducts and manages all operations) in the State; OR
 - at least 50 of its full-time employees perform work within the boundaries of the State at least 60 percent of their total hours worked on annual basis; OR
 - at least half of its full-time employees work within the boundaries
 of the State at a minimum of 60 percent of their total regular hours
 worked on annual basis.
 - City of Los Angeles Business Tax Registration Certificate
 - Current on all City, County, & State taxes

Advantage:

 Certified DVBE(LAWA)s on procurement contracts over \$150,000 are given an 8% deduction on the bid amount or 8 points toward the proposal score

Recognized for Local-State DVBE (LAWA) Certification

CERTIFYING AGENCY	CERTIFICATION	ACCEPTED BY LAWA AS DVBE (LAWA)?
U.S. Department of Veterans Affairs* (now U.S. SBA)	Service-Disabled Veteran-Owned Small Business (SDVOSB)	N/A
U.S. Small Business Administration*	Service-Disabled Veteran-Owned Small Business (SDVOSB)	Yes
State of California (Dept. of General Services)	Disabled Veteran Business Enterprise (DVBE)	Yes

^{*}The Federal SDVOSB must be headquartered or have employees working at a business workspace in California in order to be certified as a DVBE (LAWA)

If a firm, after uploading a completed DVBE(LAWA) Affidavit in RAMP, is verified as being certified by the Federal SBA
as an SDVOSB and is also verified as certified as a City of Los Angeles LBE, that firm may be granted DVBE (LAWA)
certification.

Local-State DVBE (LAWA) Certification

Process (on-line in RAMP):

- Affidavit of Eligibility downloaded and completed by firm requesting Local-State DVBE(LAWA) Certification
- Affidavit posted by applicant firm on RAMP (Mayor's website) & verified by LAWA
- Analyst reviews Affidavit, verifies business information and sends email to firm requesting required documents (if applicable)
- Certification valid for five years.
- An optional site visit may be conducted to verify State of California location.

Applying:

 After registering on RAMP, download a DVBE(LAWA) Affidavit and apply online by completing, signing and dating, then uploading the Affidavit.

Example: Any type of business

NOTE: DVBE (LAWA)Certification does not apply to contracts that involve the expenditure of funds that are not entirely within LAWA's control; i.e., grants, federal funds, etc.

LAWA's Local Small Business Enterprise (LSBE) Recognition

- There is no separate LSBE certification process with the City of Los Angeles or with LAWA. In order to qualify as a LAWA LSBE, a firm must be certified as an SBE(Proprietary) <u>and</u> LBE
- What happens if I have LSBE certification from the County of Los Angeles?
 - Your firm will be recognized as an SBE (Proprietary) by LAWA.
 - However, we do not recognize the County's LSBE certification for City of LA/LAWA LBE certification. You must submit an online LBPP Application with the City of Los Angeles in RAMP.
 - If your firm meets the City of Los Angeles' LBE criteria and obtains LBE certification, your firm will then be recognized as both an LBE and LSBE (LAWA) for contract credit by LAWA.

LAWA's Local Small Business Enterprise (LSBE) Recognition

Advantage: LSBE(LAWA) recognition provides additional opportunities in

competing against non-recognized subcontractors for procurement

opportunities calling for LSBE (LAWA)-recognized firms

Example: Any type of business

NOTE: As mentioned previously, LAWA does not accept LA County LSBE

Certification for Local Business Enterprise Certification

Recognition.

DBE/ACDBE Certification Requirements

	DBE	ACDBE	
Ownership & Control Requirements	For-profit, independent business that is at least 51% owned <u>and</u> controlled by socially and economically disadvantaged individuals (Asian-Pacific, Black, Hispanic, Native American, Subcontinent Asian, Women)		
Qualifying Owner's Personal Financial Limit	Less than \$2,047,000* (excluding equity in primary residence, retirement accounts, and applicant business)		
Business Gross Receipts Limit, (Including Affiliates)	Small Business Administration Industry Size Standards up to \$31.84** million (averaged over 5 years)	\$56.42 million (averaged over 5 years)	
Type of Business	Any	A business that is: (a) located on the airport selling consumer goods or services to the public (excludes taxi, custodial & security services, and aeronautical activities) OR (b) Suppliers of goods and services to concessionaires (includes management, advertising, & web-based contractors)	

^{*} Increased as of 5/9/2024 from \$1.32 million, adjusted every 3 years

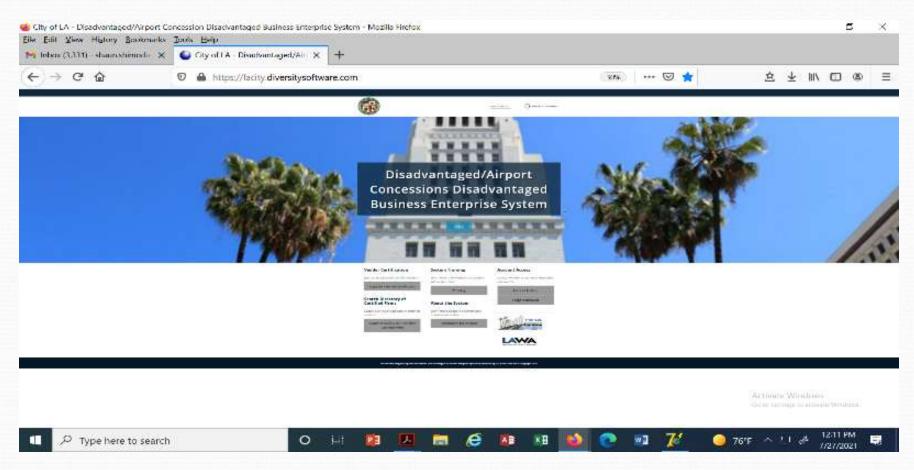
^{**}Increased from \$30.72 million, effective March 1, 2025, adjusted annually

DBE / ACDBE Certification

Applying for DBE or ACDBE Certification:

For potential new DBE/ACDBE applicant firms, please use the weblink below to register and/or apply.

Click here to access the https://lacity.diversitysoftware.com/



DBE / ACDBE Certification

Advantage:

- Certification provides additional opportunities in competing against non-certified subcontractors
- Marketing exposure through nationwide, statewide, and citywide databases
- One stop shop the City's DBE/ACDBE certifications are honored throughout CA (CUCP includes CALTRANS, Metro, etc.)
- DBE/ACDBE certification is good until or unless removed for cause; e.g., change in ownership or control, exceeds size standards or personal net worth or failure to cooperate.

ACDBE Examples:

- On-line and hard copy airport magazine publisher
- On-line digital advertising vendor
- Vehicle Service and Maintenance Provider off the LAWA campus who performs CHP-standard vehicle inspections and services. Staff also repairs, services, and maintains tour buses and shuttle vans that transport travelers to and from LAX.
- Vending machine operator providing baby products
- Dark Chocolate Manufacturer, candy and other products

New DBE/ACDBE Certification Requirements as of 5/9/2024 Final Rule

- New Applications, Interstate Certification Applications and Annual Update Packages:
- The Affidavit of Certification and Annual Update Declaration Forms have been replaced by a Declaration of Eligibility. The DOE does not need to be notarized.
- The new DOE replaces the old Annual Update Declaration Form.
- The new DOE is now one of the required documents to apply for Interstate DBE and/or ACDBE Certification. DBE/ACDBE Interstate applicant firms no longer need to submit their original certification application package to the State they are applying to.
- The Personal Net Worth Form has been replaced by an updated PNW Form. The New PNW Form does not need to be notarized.

DBE/ACDBE Certification Process

1. Preliminary Intake Review:

Submitted documents are checked for completeness. Any missing documents will be requested.

2. Desk Audit:

Supporting documents are reviewed to determine eligibility for certification, additional information may be requested

3. Mandatory Site Visit (Due to COVID-19, virtual or telephonic): Interview applicant at the business location; physical verification that business exists, additional information may also be requested

4. Final Review for Approval/Denial

Start the Certification Process Today!

Getting Certified

For more information:

http://bca.lacity.org

Certification Helpline

(213) 847-2684

bca.certifications@lacity.org

Shaun Shimoda-Kobayashi, LAWA Certification Manager

(213) 847-2650

shaun.shimoda-kobayashi@lacity.org

Elaine Luong-Huynh, LAWA Certification Analyst

(213) 847-2436

elaine.luong@lacity.org

Tatiana Diaz, LAWA Certification Analyst

(213) 847-2675

tatiana.diaz@lacity.org

Paul Man, LAWA Certification Analyst

(213) 473-2160

paul.man@lacity.org

Directories of Certified Firms:

CUCP: https://californiaucp.dbesystem.com/ Directory City of LA go to https://bca.lacity.org

-> Certification Listings -> go to

https://bca.lacity.org/CertificationListings/DBETable.php

ADMINISTRATIVE REQUIREMENTS

Administrative Requirements

Forms Due with Bid/Proposal

Mandatory

- Vendor Identification Form
- Affidavit of Non-Collusion (Must be notarized)
- Municipal Lobbying Ordinance Bidder Certification (CEC Form 50)
- Bidder Contributions (CEC Form 55)
- Equal Benefits Ordinance Compliance Affidavit
- Contractor Responsibility Program Questionnaire & Pledge

Project-specific

- Iran Contracting Act of 2010 Compliance Affidavit
- Subcontractor Participation Plan & Affidavit
- Bid/Proposal Bond

Administrative Requirements

Selected Bidder/ Proposer Requirements

The following administrative requirements are read-only:

- Affirmative Action Plan
- Assignment of Anti-Trust Claims
- Child Support Obligations
- Living Wage/Service Contractor Worker Retention Ordinances
- First Source Hiring Program (LAX only)
- Labor Peace Agreement (concessions only)

The following forms are required prior to the start of the contract:

- Business Tax Registration Certificate
- Insurance

Administrative Requirements

Administrative Requirements Website:

http://www.lawa.org

Businesses → Administrative Requirements



Next Steps...

1. Check the products and services that LAWA needs on www.lawa.org -> Business Opportunities -> What LAWA Buys as well as the LAWA Construction Forecast Report. Additionally, reach out to Prime Contractor and potential business partners.



2. Research applicable CERTIFICATION Programs and APPLY.



3. Register on Los Angeles Regional Alliance Marketplace for Procurement—RAMP— at https://www.rampla.org



4. Check the Expiring Contracts Report at https://www.lawa.org/en/lawa-businesses/lawa-current-opportunities for contracts that are about to expire.

Next Steps...



5. Contact Business Jobs & Social Responsibility Division for upcoming Outreach Events.



6. Attend any relevant pre-bid/proposal meetings (refer to RFB/P)



7. Research LAWA's Contractor Development & Bonding Program for technical assistance.



8. Research LAWA's First Source Hiring Program for any employee needs.



9. If applying, contact the Contract Administrators of the RFB/P regarding questions on the scope of work.

Next Steps... (cont.)

10. Contact LAWA's Strategic Sourcing Division (Contract Services Unit) regarding Administrative Requirements at (424) 646-5380 or go to www.lawa.org
-> About LAWA -> Business Opportunities -> Administrative Requirements

Contact Information

LAWA Strategic Sourcing Division	SSDComplianceunit@lawa.org	https://www.lawa.org/en/groups-and- divisions/procurement
LAWA Business, Jobs & Social Responsibility	Main Line: (424) 646-7300 businessandjobs@lawa.org	TBD
City of Los Angeles Contractor Development and Bonding Program (Rosa Osorio, Sr. Account Manager)	(213) 327-5259	rosa@imwis.com
First Source Hiring Program	(424) 646-7300	<u>businessandjobs@lawa.org</u>
Bonfire Registration	https://lawa.bonfirehub.com/portal/?tab=openOpportunities	
Department of Public Works, Bureau of Contract Admin.	bca.certifications@lacity.org	
Los Angeles Regional Alliance Marketplace for Procurement (RAMP)	https://www.rampla.org	
The Development Group (TDG)	tdgprocurement@lawa.org	
Commercial Development Division	(424) 646-7200	

Doing Business with LAWA Workshop

(will no longer use Eventbrite)

- How to Do Business with Los Angeles World Airports:
 - https://www.lawa.org/lawa-businesses/how-to-do-business-with-lawa

