

7. Airport Security

7.1. Airport Security Program

- 7.1.1.** All badged employees using the airport are subject to the Airport Security Program (ASP) issued by the General Manager pursuant to Code of Federal Regulations (CFR) Title 49, Transportation Security Regulations (TSR) Part 1542.
- 7.1.2.** All persons using the airport are subject to CFR Title 49, TSR Part 1540.
- 7.1.3.** The ASP contains Sensitive Security Information (SSI) controlled by CFR Title 49 Parts 15 and 1520. Unauthorized release of SSI may result in civil penalty or other action.
- 7.1.4.** Badged employees shall follow all procedures in accordance with all prescribed mandatory computer-based security trainings, which includes LAWA-mandated Emergency Management and Human Trafficking trainings, and TSA-mandated Airport Security Trainings (SIDA badges), Sterile Area Training (Terminal IDs), and Authorized Signer Training (Authorized Signers).
- 7.1.5.** Badged employees shall comply with all icon-based training requirements based on operational needs, pursuant to Federal Aviation Administration (FAA) regulations and LAWA policies and procedures.
- 7.1.6.** All badged applicants and badged employees shall comply with the federal government Form I-9 requirements for identity and employment authorization.
- 7.1.7.** All badged employees, except certain government employees as defined by the TSA, shall maintain an approved TSA-mandated Criminal History Records Check (CHRC) and Security Threat Assessment (STA) status.
- 7.1.8.** Effective March 29, 2024, per TSA mandate, all badged employees shall be enrolled upon fingerprinting by the Badge Office, in the FBI RAPBack program. The Badge Office will be notified of any subsequent arrests of the applicant, which may result in additional criminal history adjudication by the Badge Office.

7.2. Access

- 7.2.1.** Only authorized and properly identified personnel and vehicles are allowed access into the Secured Area (Air Operations Area (AOA), Security Identification Display Area (SIDA), or Sterile Area.
- 7.2.2.** Any badged employee(s) who allows another person(s) unauthorized access onto the Secured Area (AOA), SIDA, or Sterile Area by tailgating or piggybacking will be subject to a citation or badge confiscation.
- 7.2.3.** All persons and vehicles entering the Secured Area (AOA), SIDA, or Sterile Area are subject to security screening.
- 7.2.4.** Unidentified or unauthorized personnel in the Secured Area (AOA), SIDA, or Sterile Area may be detained, arrested, and/or removed by the General Manager or designee.

- 7.2.5. The General Manager or designee may remove unauthorized vehicles on airport property at the owner's expense.
- 7.2.6. Security doors shall be kept secured as required by the ASP.
- 7.2.7. No badged employee responsible for activating an audible-alarmed door shall leave that door unattended.
- 7.2.8. Any badged employee shall report an activated audible-alarmed door to the Airport Police (424) 646-7911.
- 7.2.9. Tenants shall be responsible for doors located in their leased areas. Tenants and service providers shall respond to ACAM alarms and activations **within 5 minutes**.
- 7.2.10. Tenants shall be responsible for controlling access into the Secured Area (AOA), SIDA, or Sterile Area through doors located on their leasehold. Any tenants that fail to properly control access will be subject to a citation and may lose their access to the Secured Area (AOA), SIDA, or Sterile Area.
- 7.2.11. Aircraft operators shall prevent unauthorized access to aircraft.
- 7.2.12. Each security badge holder is responsible for presenting his/her own access media when transitioning through ACAMS controlled portals, including gates, turnstiles, etc., wherever there is a reader present.
- 7.2.13. In conjunction with a LAWA issued security badge, LAFD personnel in possession of both access medias shall be granted access via the exit lane at the SSCP.

7.3. **Escorting Procedures**

- 7.3.1. All escorts shall be conducted by an authorized employee possessing an LAX issued Security Identification Badge with an appropriate escort icon.
- 7.3.2. All escorted vehicles shall be taken through the Los Angeles World Airports' (LAWA's) Security Vehicle Access Post # 4 or #5 unless otherwise authorized.
- 7.3.3. All tenant escorts shall be documented except escorts taken through LAWA's Security Vehicle Access Posts.

NOTE: Escorts shall record their information on the standard issued LAWA escort form (**Appendix 16 – [Escort Log](#)**). All escort logs shall be retained for twelve months for auditing purposes. For escorts originating at LAWA Security Vehicle Access Posts, a log is not required because the information will be captured by security personnel assigned to the post.

- 7.3.4. No more than one vehicle shall be escorted unless approved by General Manager or designee. All escorted vehicles shall be continuously controlled and monitored.
- 7.3.5. All vehicles left unattended must comply with vehicle identification and access media requirements.

- 7.3.6.** No more than five persons shall be escorted by any individual unless approved by General Manager or designee. All escorted individuals shall be continuously controlled and monitored.
- 7.3.7.** All escort logs must be completed with proper information prior to conducting an escort. The escorted person must possess valid government identification. The escort log must be completed by going online to lax.to/escort and an email confirmation must be received and in possession of the escort, until the conclusion of the escort. It must be presented upon demand for inspection from Airport Police personnel.
- 7.3.8.** Any person conducting an authorized escort must be within visual line of sight in order to monitor and control the escorted person(s). Failure to follow all escort procedures may result in revocation of escorting privileges and/or badge confiscation.

NOTE: Contact LAWA Airport Police - Vulnerability Assessment and Analysis Unit (VAAU) at (424) 646-8228 for more information.

- 7.3.9.** Badged employees escorting individuals and/or vehicles into the Secured/Sterile Area shall ensure the escorted individual does not possess any firearm, ammunition, explosives or incendiary devices.

7.4. AOA Perimeter Fence

- 7.4.1.** The perimeter fence shall have a 10-foot clear zone on the exterior and 5-foot clear zone on the Secured Area (AOA) side. The clear zone shall remain free of any equipment, vehicles, and obstructions, including trees, brush, and poles.
- 7.4.2.** The General Manager or designee may remove at the owner's expense unidentified or unauthorized vehicles parked in posted "no parking" zones along the AOA perimeter fence's clear zone.
- 7.4.3.** Stored materials or unattended equipment along the AOA perimeter fence's clear zone may also be removed and/or disposed of at the owner's expense.
- 7.4.4.** Clear zones may be modified at the discretion of LAWA Airport Police.

7.5. Security Responsibilities of LAX Security Identification Badge Holders

- 7.5.1.** Any badged employee who violates security regulations may be denied future entry into the Secured Area (AOA), SIDA, or Sterile Area.
- 7.5.2.** No LAWA badge holder may tamper with, interfere, compromise, modify, attempt to circumvent, or cause a person to tamper with, interfere, compromise, modify, or attempt to circumvent any security system, measure, or procedure under TSA 49 CFR Part 1542
- 7.5.3.** LAX-issued security identification badges, including Terminal IDs, shall be used exclusively for official business. Badged employees shall not use LAX-issued security badges for personal use, including, but not limited to meeting, greeting and escorting family and friends at the Airport.

- 7.5.4.** No badged employee may use or allow use of any Airport-issued access medium or identification system that authorizes the access, presence, or movement of persons or vehicles in the Secured Area (AOA), SIDA, or Sterile Area in any other manner than for what it was issued.
- 7.5.5.** All LAX issued Security Identification Badges shall be worn on the outer-most garment above the waist and below the neck while in the Secured Area (AOA), SIDA, or Sterile Area.
- 7.5.6.** Each person issued an LAX Security Identification Badge granting restricted area access is responsible for challenging any individual who is not properly displaying an LAX issued Security Identification Badge appropriate for the area.
- 7.5.7.** Any person who is not properly displaying or who cannot produce a valid LAX issued Security Identification Badge shall be referred to LAWA Airport Police for proper handling.
- 7.5.8.** All prohibited item logs shall be complete.
- 7.5.9.** The badge holder is responsible for ensuring all badges are kept free from mutilation, damage or defacement.
- 7.5.10.** Only company-purchased and LAWA-authorized prohibited items, which are essential to the operation of the business, are allowed in the sterile area.
- 7.5.11.** Any person in possession of one's own LAX issued Security Identification badge that has been reported lost or stolen must immediately report it to the Security Badging Office. If the badge is discovered lost or stolen after business hours, the employee shall report such discovery to their immediate supervisor or manager. The immediate supervisor or manager shall contact the Airport Police immediately at (310) 646-4268.
- 7.5.12.** Any act of violence or criminal activity committed on LAWA property is strictly prohibited.
- 7.5.13.** LAWA badge holders are prohibited from engaging in any act that would cause a major disruption to airport operations, including but not limited to terminal evacuations, flight delays, or halts to TSA screening operations, whether through intentional, negligent, or careless actions.
- 7.5.14.** All LAWA badge holders are subject to screening upon entering sterile and/or secured areas, with certain exemptions. LAWA badge holders are required to submit to the screening and inspection of their person and accessible property, at any portal where screening operations are taking place. Failure to complete the entire screening process is prohibited.
- 7.5.15.** No person may interfere with, assault, threaten, or intimidate screening personnel in the performance of their screening duties.
- 7.5.16.** Pursuant to the TSA Modernization Act of 2018, as of June 20, 2021, the airport operator must notify all individuals who have successfully completed a Criminal History Records Check (CHRC) to obtain an airport-issued ID, that individuals who

violate aviation security requirements resulting in ID media revocation, will be added to the Central Revocation Database (CRD) for a period of five (5) years.

- 7.5.17.** All security badges for which there is no operational need for over 30 days should be returned to the company's Authorized Signer for invalidation notification and returned to the Badge Office. This may include but is not limited to events such as extended vacations and leaves of absence.
- 7.5.18.** California Senate Bill (SB) 553, "requires employers to establish, implement and maintain an effective workplace violence prevention plan, among other provisions." In compliance to SB 553, any badge holder who is the subject of a workplace violence incident may have their badge invalidated and returned to the Badge Office during the investigation period. Subsequent badges may not be issued until the investigation is closed.

7.6. Carriage of Firearms

- 7.6.1.** No person except peace officers, federal law enforcement officers (LEO), or members of the armed forces of the United States on official duty shall carry any firearm or explosives in the Secured Area (AOA), SIDA, or Sterile Area without prior written permission from the Chief of Airport Police or designee.

7.7. Armed Guards

- 7.7.1.** Armed guards with an authorized Blue Star Icon are permitted in the Secured Area (AOA) and SIDA with the approval of Chief of Airport Police or designee.
- 7.7.2.** Armed guards are not permitted within the Sterile Area.

7.8. Prohibited Items

- 7.8.1.** Any badged employee in possession of an approved prohibited item in the sterile area must maintain control of the item until it is properly secured, removed from the sterile area or returned to their supervisor/manager.
- 7.8.2.** Badged employees must immediately report any lost or stolen prohibited items to their supervisor.
- 7.8.3.** No person shall possess an unauthorized prohibited item in the Sterile Area.
- 7.8.4** No person shall bring any real or replica weapons, ammunition, explosives, or incendiary devices on to Airport property on their person or accessible property unless approved by Airport Police.