

## **LAWA Approved Syllabus for Emergency Response Training**

### **Training Instructor Requirements:**

Trainings shall be provided by an approved safety and emergency preparedness training provider. The term “approved safety and emergency preparedness training provider” shall mean an entity that has:

- 1) Experience providing safety and emergency preparedness training;
- 2) A director or co-director that shall be the point of contact for LAWA;
- 3) Instructors who are certified by the American Heart Association or the Red Cross as an instructor in Basic Cardiopulmonary Resuscitation (CPR), Automated External Defibrillator (AED) machine usage and Basic First Aid; and
- 4) Been approved to provide a safety and emergency preparedness training course or courses.

### **Training Syllabus of the approved courses shall include:**

- Personal and home preparedness
- Airport Overview
  - Understanding the roles and responsibilities of responding agencies and LAWA divisions in an emergency
  - Role of Airport Response Coordination Center (ARCC)/Department Operations Center (DOC)
- Airport and Terminal layout, including emergency exits, emergency assembly areas and AED locations
- Developing observation, detection, customer service and reporting skills that can help detect, prevent and respond to incidents.
- Training to make all employees aware of their roles and responsibilities to themselves and others during an incident.
- Awareness level training in the Incident Command System (ICS), National Incident Management System (NIMS) and Standardized Emergency Management System (SEMS)
- Hazard specific response training to include:
  - Earthquake
  - Active Shooter
  - Hazardous Materials
  - Aircraft Accident
  - Power Failure
  - Suspicious Article
  - Fire
  - Hijack
  - Bomb Threat
  - Severe Weather
  - Breach
- Terminal evacuation/re-population procedures
- Handling persons with disabilities (ADA)
- Emergency communication procedures

- Personnel accountability Procedures
- First Aid/CPR/AED/Stop the Bleed Training
- Continuity of Operations
- Any other emergency response employee training required under applicable Federal or State law or regulations.

LAWA may require any additional information deemed necessary for the purposes of approving a safety and emergency preparedness training.

A resume for each emergency response training instructor is to be submitted to LAWA. The resume should include safety and emergency preparedness certifications held by the training instructor.