

## **LAX Restricted Area Driver Trainer Program Requirements**

### **Program Description and Mission:**

The LAX Restricted Area Driver Trainer Program provides basic guidelines and requirements for LAX companies to use when training employees with Restricted Area Driver (RAD) privileges on proper operating procedures when driving vehicles and equipment on the Air Operations Area (AOA). The LAX RAD Trainer Program uses a combination of Computer Based Training (CBT), classroom training, and other supporting training materials to provide driver trainers with a comprehensive body of knowledge on safe driving practices unique to the LAX AOA.

The mission of the LAX Restricted Area Driver Training Program is to increase safety on the AOA through enhanced training and situational awareness of stakeholders who routinely drive on the AOA.

### **Program Requirements:**

Each company and division must designate driver trainers to provide training for all new and recurrent staff with Restricted Area Driver privileges. Each division or company must designate at least one approved driver trainer for up to 25 Restricted Area Drivers. While each division or company can designate as many driver trainers as necessary, it is highly recommended that at least one alternate driver trainer is designated to ensure continuity of training. All driver trainers must attend the LAWA RAD Trainer classroom training and meet the minimum requirements for approved driver trainers. Only approved driver trainers are authorized to provide the required driver training for all new and recurrent Restricted Area Drivers.

### **Requirements for Approved RAD Driver Trainers:**

- Attend the LAWA RAD Trainer classroom training at least once prior to providing behind-the-wheel practical drivers training.
- Complete the LAWA Computer Based Training for Restricted Area Drivers.
- Be identified by the respective division or company as a designated RAD driver trainer.
- Possess a valid SIDA badge with a RAD icon, and have a minimum of six months AOA driving experience.
- Be appropriately trained and licensed to drive all vehicles and equipment used to train other employees.
- Document all behind-the-wheel practical drivers training for each trainee on the LAX Air Operations Area Drivers Training Log.
- All designated driver trainers must meet the minimum requirements of frequent drivers (See Frequent Driver Requirements below).

### **Requirements for New RAD Drivers:**

- Review and understand the LAWA Rules and Regulations related to operating vehicles and equipment at LAX.
- Review and understand the SAFE Program.

- Receive a minimum of 8 hours of behind-the-wheel practical drivers training administered by an approved RAD driver trainer from the driver's company/division.
- Receive company required training on all vehicles and equipment operated during the normal course of the driver's duties and position.
- Document all behind-the-wheel practical drivers training on the LAX Air Operations Area Drivers Training Log.
- Receive a passing score on the Restricted Area Driver written exam that is currently administered by the LAX Security Badge Office. Note: The online Computer Based Training for Restricted Area Drivers will replace the written exam at a later date.

#### **Requirements for Frequent RAD Drivers:**

- A frequent driver is defined as a Restricted Area Driver who drives on the AOA as part of their normal duties an average of at least 1 occurrence per month.
- Frequent drivers must review and understand Section 11 of the LAWA Rules and Regulations.
- Once the online Computer Based Training for Restricted Area Drivers is implemented, all frequent RAD drivers will be required to complete the CBT as part of the recurrent training prerequisite for renewing a badge with a RAD Icon.

#### **Requirements for Infrequent RAD Drivers:**

- An infrequent driver is defined as a Restricted Area Driver who drives on the AOA as part of their normal duties an average of less than 1 occurrence per month, or who has not driven on the AOA for more than 180 consecutive days.
- Infrequent drivers must review and understand Section 11 of the LAWA Rules and Regulations.
- LAWA highly recommends that all infrequent drivers complete a minimum of 2 hours of recurrent behind-the-wheel practical drivers training with an approved trainer from their company or division prior to renewing a badge with a RAD icon.
- Document all recurrent behind-the-wheel practical drivers training on the LAX Air Operations Area Drivers Training Log.
- Once the online Computer Based Training for Restricted Area Drivers is implemented, all infrequent RAD drivers will be required to complete the CBT as part of the recurrent training prerequisite for renewing a badge with a RAD Icon.

#### **Training Records Audit:**

LAWA Airport Operations staff will conduct periodic audits of training records for each company and division. Training records must be kept updated and on file for each Restricted Area Driver. All training records must be readily available for inspection by Airport Operations staff upon request, and can be forwarded to the Office of Regulatory Compliance at [regulatorycompliance@lawa.org](mailto:regulatorycompliance@lawa.org). Companies and divisions are encouraged to designate a RAD Program Coordinator as a point of contact for RAD matters.

#### **Program Evaluation:**



Authorized driver trainers are encouraged to complete the Restricted Area Driver Trainer Program Survey to provide valuable feedback and to gauge the perceived effectiveness of the program. The survey and additional program information including training materials and training calendar can be accessed on the [RAD Trainer Program webpage](#).

All questions and comments may be directed to:

**Office of Safety and Regulatory Compliance**

Restricted Area Driver Trainer Program

Office: (424) 646-5883

FAX: (424) 646-9269

Email: [regulatorycompliance@lawa.org](mailto:regulatorycompliance@lawa.org)