

## GROUND TRANSPORTATION SPECIAL SINGLE-USE VEHICLE ACCESS PERMIT

A Special Single-Use Vehicle Access Permit may be issued to an Operator without a current Non-Exclusive License Agreement (NELA) with Los Angeles World Airports (LAWA). Operator requests may not exceed five (5) events per calendar year.

The Operator **MUST** provide proof of 1) current active authority with the California Public Utilities Commission (CPUC) or USDOT, 2) current commercial vehicle registration, and 3) vehicle insurance. The Operator must have no previous infractions with LAWA.

Requests should be submitted a minimum of 15 business days before use date. Requests made less than 15 days in advance cannot be guaranteed approval.

### Steps:

1. Operator must complete the online [LAX GT Special Single-Use Vehicle Permit Form](#) with company information, vehicle details and a copy of DMV commercial registration for each vehicle. One form allows up to three vehicle requests. If requesting more than three vehicles, per event, we encourage the form submissions to be completed consecutively to make company processing more efficient.

**Email and phone requests will NOT be processed.**

2. Within 10 business days of form submission, LAX Ground Transportation (GT) staff will review vehicle permit requests. If status is approved, GT staff will advise the Operator of approved Special Single-Use Vehicle Permit(s) and total fees due.
3. Operator must remit payment of the following fees for each approved Special Single-Use Vehicle Access Permit. Payments will be accepted online by credit/debit card ONLY.

ITEM	FEE
Special Single-Use Vehicle Permit per Day*	\$25
Transponder Use	\$50
<b>TOTAL PER VEHICLE</b>	<b>\$75</b>

\*Multi-day events are charged \$25/day

4. Within 5 business days of payment received, GT staff will provide a pickup time for the Special Single-Use Vehicle Access Permit(s) and transponder(s) by the designated operator representative only. Vehicles do not need to come to the office.
5. The Special Single-Use Vehicle Access Permit **expires 23:59** on the date indicated on the Permit.

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Information on how to obtain a License Agreement and acquire permanent vehicle permits for transportation services to and from LAX is available at <http://www.lawa.org/GTPermits>.

Operating at LAX without a valid permit and a valid transponder is a violation of the  
[LAX Ground Transportation Rules and Regulations](#)  
Violations are subject to citation and vehicle impound.