

**Memo**

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<b>To</b>	Mr. Jamal K. Stewart Los Angeles World Airports Airfield Permits Unit 7301 World Way West Room 100, 1 <sup>st</sup> Floor Los Angeles, CA 90045
<b>From</b>	Mr. Peter Gagnon
<b>Date</b>	27 March 2023
<b>Subject</b>	Letter of Verification for Enrollment in the LAX Security Badge Program NELA Contract Amendment

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Dear Enrollment Coordinator:

ERM is currently operating under NELA contract MBL-4285 to provide contractual services at LAX to United Airlines. We are requesting that this contract be amended to include the right to also provide contractual services to Southwest Airlines as detailed below.

Southwest Airlines Co. has contracted Environmental Resources Management (ERM) to sample Southwest aircraft potable water at LAX. The revised contract number between ERM and Southwest Airlines is ERM Proposal No. 0622233H (Rev. 3). The original contract (Proposal No. 0270369AU-A) began at LAX on August 22, 2016 and has no termination date. Termination is upon written notice by either party.

ERM is to provide aircraft potable water sampling on Southwest aircraft as required by the U.S. Environmental Protection Agency's (EPA) Aircraft Drinking Water Rule. ERM will perform the following duties:

- Collect two water samples from each assigned Southwest aircraft every Monday night, and also on Wednesday nights only as required by Southwest.
- Prior to collecting the water samples, ERM will wash their hands with distilled water and disinfect the lavatory area with chlorine bleach wipes and the galley area with isopropyl alcohol wipes. ERM will also use a timer to insure an adequate purge of the aircraft water lines has been accomplished prior to collecting the sample.
- After samples are collected, ERM will place the samples on ice in a cooler to maintain them at the required temperature according to EPA protocol.

I am requesting ERM be issued area access to:

- Southwest Airline Terminals

Tools/equipment will be used, but vehicle access to the airfield is not required.

For inquiries regarding this project, please contact Peter Gagnon at 832-209-8819 or [Peter.Gagnon@erm.com](mailto:Peter.Gagnon@erm.com).

Sincerely,

ERM

A handwritten signature in black ink, appearing to read 'Peter J. Gagnon', with a stylized flourish extending to the right.

**Peter J. Gagnon, P.E. (TX, MT, OK), BCEE**

Senior Partner