LAWA IMCS

Security Credentials Section NEW Online Badging System

The **Security Credentials Section** (**LAX Security Badge Office**) is excited to announce the imminent release of our new **Identity Management and Credentialing System - LAWA IMCS**.

LAWA IMCS provides our airport community with a **web-based portal** that enables all badging applicants and authorized signers to submit badge applications, and schedule all training and appointments online.

LAWA IMCS will streamline the application processes and enhance the overall customer experience.

LAWA IMCS will email notifications to Authorized Signers and applicants to inform them of where they are in the application process. The notifications will include fingerprint clearance status and the next steps required in the badge application process.

Browser Requirements for LAWA IMCS

Authorized Signers and Applicants will **ONLY** be able to use the following **browsers** to access **LAWA IMCS** portal from their workstation or smart devices:

- ➢ **Microsoft Edge**
- ➢ **Chrome**

*Note: Firefox, Safari and Internet Explorer are not compatible browsers and **MAY NOT** be used to access LAWA IMCS.*

Applicant Email Requirements

1. All users of **LAWA IMCS** are required to have a unique personal **EMAIL ADDRESS**.
2. Applicants are **required** to have a **unique LAWA IMCS OKTA** account associated with their **unique** email address.
3. **Two-Factor authentication** will be required for **OKTA** user account for **LAWA IMCS**. An invitation will be emailed to each user account from **LAWA IMCS**.
4. Applicants will receive **email notifications** on the email address associated with the **LAWA IMCS** account.

LAWA IMCS user training sessions will be offered on-line to Authorized Signers. An email invitation will be sent out to Authorized Signers for this training using *Microsoft Teams*.