

DATE June 8, 2020

TO All LAWA Employees

FROM Justin Erbacci, Interim Chief Executive Officer

## SUBJECT 2020 Annual Employee Transportation Survey

Air quality is an important environmental issue that has a great impact on our quality of life. Emissions from industry and passenger vehicles affect air quality by contributing to smog and airborne particulate matter that can negatively impact health. LAWA employees can help to reduce vehicle emissions by ridesharing or using public transportation to commute to work.

LAWA is proud of our leadership in improving employees' quality of life and improving regional mobility, while excelling in local and national environmental programs. LAWA is a founding member of the Best Workplaces for Commuters Program, a national leader in the Association for Commuter Transportation, and has met or exceeded South Coast Air Quality Management District Rule 2202 requirements for more than 15 consecutive years. This year's Rule 2202 Employee Transportation Survey is another chance to show the significant contributions that LAWA is making toward reducing traffic congestion and air pollution in Southern California, in addition to complying with the law.

LAWA must survey all employees regardless of work location or shift. The personal information collected will be secure and confidential, and only aggregated summary information will be reported. No personal information will be shared outside of LAWA Human Resources. All LAWA employees are required to complete this survey.

The 2020 Employee Transportation Survey will be conducted on LAWA's Intranet for those employees with Intranet access. All employees with a LAWA e-mail address will receive an e-mail message with a direct link to the survey on Friday, June 12, 2020, and will be required to complete the survey on the Intranet by the due date. Employees without Intranet access can complete a PDF version of the survey, which they can sign and scan, or e-sign and send to <u>rideshareinfo@lawa.org</u>. The online transportation survey is pre-populated with much of the employees' data and the travel portion should take no more than two minutes to complete.

This year, LAWA Rideshare will be collecting Annual Employee Transportation Survey data for the week of Sunday, June 7, 2020 through Saturday, June 13, 2020. The survey will open on June 12, 2020 and the last day to submit is July 3, 2020

If you have questions regarding this memo, please contact your Division Survey Liaison or the LAWA Rideshare Office at (424) 646-POOL (7665).

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cc: T. Starostina P. Adams T. Ihle