

LAX Restricted Area Driver (RAD) Trainer Program Requirements

Program Description and Mission:

The LAX RAD Trainer Program provides basic guidelines and requirements for LAX companies to use when training employees with Restricted Area Driver (RAD) privileges. The LAX RAD Trainer Program uses a combination of Computer Based Training (CBT), classroom training, and other supporting training materials to provide driver trainers with a comprehensive body of knowledge on safe driving practices unique to the LAX Air Operations Area (AOA).

The mission of the LAX Restricted Area Driver Training Program is to increase safety on the AOA through enhanced training and situational awareness of stakeholders who routinely drive on the AOA.

Program Requirements:

All companies, divisions, and agencies shall designate RAD trainers to provide training for all new and recurrent staff with Restricted Area Driver privileges. All companies, divisions, and agencies shall designate at least one approved driver trainer for up to 25 Restricted Area Drivers. While each division or company can designate as many driver trainers as necessary, it is highly recommended that at least one alternate driver trainer is designated to ensure continuity of training. All RAD trainers shall attend the LAWA RAD 'Train the Trainer' class and meet the minimum requirements to become an approved RAD Trainer. Only approved RAD Trainers are authorized to provide the required RAD training for all new and recurrent Restricted Area Drivers.

Note: For companies that are new to LAX and will require AOA drivers, the sponsor company, division, or agency shall provide all initial RAD Training

Requirements for Approved RAD Driver Trainers:

- Attend the LAWA RAD Trainer classroom training at least once prior to providing behind-thewheel practical drivers training
- Complete the LAWA Computer Based Training for Restricted Area Drivers
- Be identified by the respective company, division, or agency as a designated RAD Trainer
- Possess a valid SIDA badge with a RAD Icon
- Have a minimum of six months of AOA driving experience
- Be appropriately licensed and trained to drive all vehicles and equipment to be used during the course of training
- Use the type of vehicle/equipment that the RAD candidate will be expected to operate during their course of duties
- Document all behind-the-wheel practical drivers training for each trainee on the latest version of the LAX Air Operations Area Drivers Training Log
- All designated driver trainers must meet the minimum requirements for frequent drivers (See Frequent Driver Requirements below)



Requirements for New RAD Drivers:

- Review and understand the LAWA Rules and Regulations related to operating vehicles and equipment at LAX
- Review and understand the SAFE Program
- Receive a minimum of 8 hours of behind-the-wheel RAD Training administered by an Approved RAD Trainer
- Receive RAD training on all vehicles and equipment to be operated during the normal course of the driver's duties and position
- Document all behind-the-wheel RAD Training on the latest version of the LAX AOA Drivers Training Log

Requirements for Frequent RAD Drivers:

- A frequent driver is defined as a Restricted Area Driver who drives on the AOA as part of their normal duties an average of at least once a month
- Frequent drivers shall review and understand Section 11 of the LAWA Rules and Regulations
- All frequent RAD drivers will be required to complete the CBT as part of the recurrent training
 prerequisite for renewing a badge with a RAD Icon.

Requirements for Infrequent RAD Drivers:

- An infrequent driver is defined as a Restricted Area Driver who drives on the AOA as part of their normal duties an average of less than once a month, or who has not driven on the AOA for more than 180 consecutive days
- Infrequent drivers shall review and understand Section11 of the LAWA Rules and Regulations
- All infrequent drivers who have not driven on the AOA in 180 days will be required to complete
 a minimum of 4 hours of recurrent behind-the-wheel practical drivers training (including 2
 hours of training during the hours of darkness) with an Approved RAD Trainer,
- All infrequent drivers who have not driven in the AOA for a period of 1 year or more, will be required to complete the Computer Based Training for Restricted Area Drivers, and complete 8 hours of behind the wheel practical driver training.
- Document all recurrent RAD Training on the latest version of the LAX Air Operations Area Drivers Training Log
- LAWA highly recommends that all infrequent drivers who have not driven in the AOA between 31 and 179 days receive a minimum of 2 hours of behind the wheel practical driver training with an Approved RAD Trainer



Training Records Audit:

LAWA Airport Operations staff will conduct periodic audits of RAD Training records for each company, division, and agency. Training records shall be kept updated and on file for each Restricted Area Driver. All training records shall be readily available for inspection by Airport Operations staff upon request and can be forwarded to the Office of Regulatory Compliance at <u>RADprogram@lawa.org</u>. All companies, divisions, and agencies are encouraged to designate a RAD Program Coordinator as a point of contact for RAD matters. **Program Evaluation:**

RAD Trainers are encouraged to gauge the effectiveness of the program and to provide valuable feedback to <u>radprogram@lawa.org</u>. Additional program information including training materials and training calendar can be accessed on the <u>RAD Trainer Program webpage</u>.

All questions and comments may be directed to:

Office of Safety and Regulatory Compliance

Restricted Area Driver Trainer Program Office: (424) 646-5883 FAX: (424) 646-9269 Email: <u>RADprogram@lawa.org</u>