

GROUND TRANSPORTATION PERMITS

Adding a Vehicle to Your Account

When adding a vehicle to your existing Ground Transportation account, you can upload the following information during your online re-decal transaction or email it to Infolandside@LAWA.org. The vehicles must be approved by Risk Insurance and they must appear on your CPUC account.

- ☐ Completed Ground Transportation Add/Delete Form (Form GT 108A)
- ☐ Valid and current COMMERCIAL vehicle registration from the California Department of Motor Vehicles (DMV).
- ☐ Your company TCP number on the front and rear bumper of the vehicle, in accordance with CPUC size and color requirements.
- ☐ A \$50.00 fee for use of the AVI Transponder. Payable by credit card, check or money to "LAWA".

Temporarily Adding a Rental Vehicle

The following items are required for a rental vehicle to be added to your account and to obtain a vehicle permit to operate at LAX:

- ☐ Rental Agreement/receipt from the rental agency listing your company as the renter
- ☐ An official letter on the rental car agency letterhead granting approval for your company to use the rental vehicle for commercial purposes
- ☐ Your company TCP number on the front and rear bumper of the vehicle, in accordance with CPUC size and color requirements.
- ☐ A \$25.00 fee payable by credit card, check or money to "LAWA" for the temporary permit.

Temporary permits for rental vehicles are valid for **10 days**. You must re-apply if you need a longer period.

NOTE: Permits will not be issued to a company with an outstanding account balance. (i.e. annual fees, late fees, circuit fees, lot avoidance fees, etc.)